

**ANDERSON COUNTY  
REGULAR SESSION  
COMMISSION MINUTES  
JUNE 19, 2017**

BE IT REMEMBERED THAT THE ANDERSON COUNTY BOARD OF COMMISSION MET IN REGULAR SESSION ON JUNE 19, 2017 WITH THE FOLLOWING COMMISONERS PRESENT: CHUCK FRITTS, TRACY WANDELL, MARK ALDERSON, RICK MEREDITH, STEVE EMERT, PHIL WARFIELD, SHAIN VOWELL, TIM ISBEL, ROBERT MCKAMEY, JERRY WHITE, WHITEY HITCHCOCK, STEVE MEAD, JERRY CREASEY, THERESA SCOTT, PHIL YAGER AND MYRON IWANSKI. ABSENT: NONE.

Prayer was led by Commissioner Vowell.

Pledge of Allegiance was led by Commissioner Scott.

1. Commissioner Vowell made a motion to refer to Operations Committee the concerns of a citizen that lives in Rocky Top that after Highway Department had been working the citizen states that too much gravel was left on road which in return caused him to hit guardrail with vehicle. Seconded by Commissioner Isbel.

2. Commissioner Isbel made a motion to approve Consent Agenda. Seconded by Commissioner McKamey.

- May 15, 2017 County Commission Minutes
- Approval of Notary and Notary Bonds
- Courtesy Resolutions/Proclamations
- Reports
- Waste Management Funds
  - Willow Brook Elementary School is requesting \$1,200.00 form Waste Management Funds to help meet the needs of “at risk” students through the Family Resource Center.
- Committee Reports
  - Fire Commission Minutes (5-2-17)
  - Budget Committee Minutes (4-20-17)(5-4-17)(5-11-17)(5-25-17)
  - Finance Committee Minutes (6-12-17)
  - Veteran’s Service Advisory Committee Minutes (6-5-17)
  - Anderson County Board of Trustee (2-14-17)(3-27-17)(4-13-17)(5-12-17)
  - Facilities Consolidation Task Force Minutes (3-23-17)(4-24-17)
  - Anderson County Animal Welfare Task Force Minutes

Notaries

Beverly M Canterell

Danielle Hoskins

Ann Knight Cutsinger

Kelli Diran Houser

Angela M Doub

Jamie L Huskins

Melinda L Earnest

Krystal Nicole Koontz

Greg Goodman

Caleb Leach

Gail A Harmon

Melissa Miles

Candace N Hill

Donna A Newberry

Jeffrey N Hoge

Robin Newport

Rebecca Barr Rupp  
Rebecca Joy Satterfield

Mark A Scott

**Notary Bonds**

Western Surety

Robert Hemphill Temple Jr  
Beulah Harris  
Linda J Hickey  
Mary Christine Holt  
Scotty Spears  
Kristen R Livesay

Angie M Partin

State Farm

Laura Byrkit Nestor  
Michael Chris Osborne  
Dale C Isabell  
Trey McAdams

SBCA

James M Normand  
Amanda Endsley  
Sheila Michel  
Ricky Chitwood  
Charlene H Jenkins

Merchants

Sarah Hooks  
Sandra B Jones  
Chaune T Crandall  
RLI  
Rodney M Holbrook  
Karen K Bowling  
Carol Guthrie

3. Commissioner Mead made a motion that on Regular Agenda under Law Directors report we add Andersonville Sidewalk Extension Contract and Health Access Grant amendment and also to move Item 9 on Agenda to before Budget. Seconded by Commissioner Scott. Motion carried by voice vote.

Commissioner Yager made a motion to move the appointment of Anderson County Trustee all the way to end of meeting right before adjourning meeting. Seconded by Commissioner Scott. Motion carried by voice vote.

Commissioner Scott made a motion to add under Old Business open records for discussion. Seconded by Commissioner Yager. Motion carried by voice vote.

Commissioner Iwanski made a motion to move whole Budget Committee report to after Mayors report. Seconded by Commissioner Hitchcock. Motion carried by voice vote.

Commissioner Mead made a motion to add under Mayors report Delinquent Tax Committee minutes. Seconded by Commissioner McKamey.

Commissioner Meredith made a motion to approve Regular Agenda as amended. Seconded by Commissioner Mead. Motion carried by voice vote.

### Elected Officials

4. Commissioner McKamey made a motion to accept Natalie Erb Finance Director bond. Seconded by Commissioner Mead. Motion carried by voice vote.
5. Commissioner Mead made a motion to accept the release of 2015 property taxes and property assessed in error and the release of liability for delinquent taxes turned over to Clerk and Master for 2015. Seconded by Commissioner White. Motion carried by voice vote.
6. Commissioner Mead made a motion to accept Rodney Archers resignation as Trustee as of June 30, 2017. Seconded by Commissioner Warfield. Motion carried by voice vote.

### School Board

No action at this time.

### Mayor

7. Commissioner Hitchcock made a motion to not accept the delinquent tax auction offer of \$5,500.00 for Rolling Links Avenue Parcel 3.00 Group C Congrol Map 101F. Seconded by Commissioner Yager. Motion carried by voice vote.
8. Commissioner Meredith made a motion to support the efforts of the three district attorneys and nine counties who have filed suit against opioid drug makers Purdue Pharma, Mallinckrodt and Endo Pharmaceuticals. Seconded by Commissioner Warfield. Motion carried by voice vote.
9. Commissioner McKamey made a motion to authorize the drafting of a letter to our State Attorney General to include Anderson County on a list of counties asking him to review the Ohio lawsuit filed by Ohio Attorney General Mike De Wine. Seconded by Commissioner Mead. Motion carried by voice vote.
10. Commissioner Scott made a motion for the Mayor to work with all parties to research the most cost effective method to support the efforts of the nine counties that have filed lawsuits against opioid drug makers then come back with information to the Operations Committee. Seconded by Commissioner Meredith.

### Budget Committee

11. Commissioner Fritts made a motion to accept the following school appropriation. Seconded by Commissioner Hitchcock. Voting aye: Fritts, Wandell, Alderson, Meredith, Emert, Warfield, Vowell, Isbel, McKamey, White, Hitchcock, Mead, Creasey, Scott, Yager and Iwanski. Voting no: none. Absent: none. Motion passed.

### Increase Expenditure Codes:

141-71100-105	Program Supervisor	\$5,000.00
141-71100-116	Certified Teacher	27,390.00
141-71100-163	Educational Assistants	6,400.00
141-71100-195	Certified Substitute Teachers	579.00
141-71100-198	Non-Certified Substitute Teachers	545.00
141-71100-201	Social Security	2,463.83
141-71100-204	Retirement	3,601.88

141-71100-212	Medicare	\$693.40
141-71100-429	Instructional Supplies & Materials	15,279.29
141-72210-355	Travel	75.00
141-72210-422	Food Supplies	3,420.00
141-72210-524	Staff Development	1,311.60
141-72210-599	Other Charges	<u>2,875.00</u>
	Total Increased Expenditures	\$69,634.00

Increase Revenue Code:

141-46590	State Grant-Read to be Ready	\$69,634.00
	Summer Grant	
	Other State Education Funds	

12. Commissioner Fritts made a motion to approve the following school transfers. Seconded by Commissioner Hitchcock. Voting aye: Fritts, Wandell, Alderson, Meredith, Emert, Warfield, Vowell, Isbel, McKamey, White, Hitchcock, Mead, Creasey, Scott, Yager and Iwanski. Voting no: none. Absent: none. Motion passed.

Increase Expenditure Codes:

141-71100-116	Teachers	\$60,000.00
141-71100-128	Homebound Teachers	1,153.00
141-71100-163	Educational Assistants	44,287.53
141-71100-195	Sub Teacher (sick) Non Cert	9,000.00
141-71100-198	Sub Teachers (prof) Certified	38,659.47
141-71100-204	State Retirement	10,000.00
141-71100-213	Payments to Retirees	<u>36,881.19</u>
	Total Increased Expenditures	\$199,981.19

Decrease Expenditure Codes:

141-71100-117	Career Ladder	\$13,435.00
141-71100-207	Medical Insurance	36,739.38
141-71100-210	Unemployment Compensation	8,648.62
141-76100-707	Building Improvements	<u>141,158.19</u>
	Total Decreased Expenditures	\$199,981.19

Increase Expenditure Code:

141-71200-128	Homebound Teachers	\$1,000.00
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Decrease Expenditure Code:

141-71200-163	Educational Assistants	\$1,000.00
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Increase Expenditure Codes:

141-71300-116	Teachers	\$125,000.00
141-71300-162	Clerical Personnel	15,000.00
141-71300-201	Social Security	8,680.00
141-71300-204	State Retirement	766.00
141-71300-212	Employer Medicare	<u>2,030.00</u>
	Total Increased Expenditures	\$151,476.00

Decrease Expenditure Codes:

141-71200-116	Teachers	\$55,000.00
141-71200-189	Other Salaries & Wages	32,040.37

141-71200-201	Social Security	\$11,304.18
141-71300-117	Career Ladder	1,000.00
141-71300-189	Other Salaries & Wages	15,000.00
141-71300-207	Medical Insurance	17,067.34
141-76100-707	Building Improvements	<u>20,064.11</u>
	Total Decreased Expenditures	\$151,476.00
<u>Increase Expenditure Code:</u>		
141-71400-599	Other Charges	\$1,000.00
<u>Decrease Expenditure Code:</u>		
141-71400-117	Career Ladder	\$1,000.00
<u>Increase Expenditure Codes:</u>		
141-72110-105	Supervisor/Director	\$4,463.10
141-72110-117	Career Ladder	500.00
141-72110-189	Other Salaries	11,319.65
141-72110-206	Life Insurance	42.76
141-72110-212	Employer Medicare	<u>207.99</u>
	Total Increased Expenditures	\$16,533.50
<u>Decrease Expenditure Codes:</u>		
141-72110-162	Clerical Personnel	\$4,463.10
141-72110-204	State Retirement	1,733.90
141-71200-117	Career Ladder	3,000.00
141-72210-117	Career Ladder	2,000.00
141-76100-707	Building Improvements	<u>5,336.50</u>
	Total Decreased Expenditures	\$16,533.50
<u>Increase Expenditure Code:</u>		
141-72120-189-COSH	Other Salaries & Wages	\$750.00
<u>Decrease Expenditure Code:</u>		
141-72120-499-COSH	Other Supplies and Materials	\$750.00
<u>Increase Expenditure Code:</u>		
141-72130-123	Guidance Personnel	\$14,500.00
<u>Decrease Expenditure Codes:</u>		
141-72130-201	Social Security	3,000.00
141-72130-204	State Retirement	5,000.00
141-72130-210	Unemployment Compensation	410.91
141-72130-210-FARC	Unemployment Compensation	39.09
141-72130-212	Employer Medicare	700.00
141-72210-189	Other Salaries & Wages	<u>5,350.00</u>
	Total Decreased Expenditures	\$14,500.00
<u>Increase Expenditure Codes:</u>		
141-72210-129	Librarians	\$5,000.00
141-72210-161	Secretary's	<u>1,500.00</u>
	Total Increased Expenditures	\$6,500.00
<u>Decrease Expenditure Code:</u>		
141-72210-189	Other Salaries & Wages	\$6,500.00
<u>Increase Expenditure Codes:</u>		
141-72220-162	Clerical Personnel	\$5,000.00

141-72220-213	Payments to Retirees	<u>\$3,300.00</u>
	Total Increased Expenditures	\$8,300.00
<u>Decrease Expenditure Codes:</u>		
141-72220-189	Other Salaries & Wages	\$5,000.00
141-71200-116	Teachers	<u>3,300.00</u>
	Total Decreased Expenditures	\$8,300.00
<u>Increase Expenditure Codes:</u>		
141-72230-105	Supervisor/Director	\$4,600.00
141-72230-189	Other Salaries & Wages	1,195.00
141-72230-204	State Retirement	150.00
141-72230-212	Employer Medicare	<u>55.00</u>
	Total Increased Expenditures	\$6,000.00
<u>Decrease Expenditure Code:</u>		
141-72230-207	Medical Insurance	\$6,000.00
<u>Increase Expenditure Codes:</u>		
141-72120-105	Supervisor/Director	\$2,590.00
141-72120-131	Medical Personnel	49,590.00
141-72120-201	Social Security	2,959.00
141-72120-204	Retirement	<u>6,775.00</u>
	Total Increased Expenditures	\$61,914.00
<u>Decrease Expenditure Codes:</u>		
141-71200-117	Career Ladder	\$3,515.00
141-71200-201	Social Security	25,000.00
141-71200-204	State Retirement	25,000.00
141-72120-207	Medical Insurance	8,181.00
141-72120-210	Unemployment Compensation	186.78
141-72120-210-COSH	Unemployment Compensation	<u>31.22</u>
	Coordinated School Health	
	Total Decreased Expenditures	\$61,914.00
<u>Increase Expenditure Codes:</u>		
141-72310-118	Secretary to Board	\$110.79
141-72320-10	County Official	5,203.95
141-72320-103	Assistants	1,950.00
141-72320-161	Secretary's	<u>1,508.45</u>
	Total Expenditures Increased	\$8,773.19
<u>Decrease Expenditure Code:</u>		
141-72310-513	Workers Comp Insurance	\$8,773.19
<u>Increase Expenditure Code:</u>		
141-72410-104	Principals	\$110,152.00
<u>Decrease Expenditure Codes:</u>		
141-71100-207	Regular Instruction-Medical Ins.	\$8,000.00
141-71200-207	Special Education- Medical Ins.	42,600.00
141-71300-207	Vocation Education-Medical Ins.	10,000.00
141-72410-139	Assistant Principals	17,000.00
141-76100-707	Building Improvements	<u>32,552.00</u>
	Total Expenditures Decreased	\$110,152.00

Increase Expenditure Codes:

141-72510-105	Fiscal Serv. Supervisor/Director	\$2,589.52
141-72520-161	HR-Generalist	1,646.46
141-72610-105	Operation of Plant-Supervisor/ Director	3,250.00
141-72710-105	Transportation-Supervisor/Director	<u>2,300.00</u>
	Total Expenditures Increased	\$9,785.98

Decrease Expenditure Codes:

141-72510-119	Fiscal Services-Accountants/ Bookkeepers	\$4,235.98
141-72620-167	Maintenance of Plant-Personnel	3,250.00
141-72710-207	Transportation-Medical Insurance	<u>2,300.00</u>
	Total Expenditures Decreased	\$9,785.98

Increase Expenditure Codes:

141-72810-105	Supervisor/Director	\$2,658.69
141-72810-161	Secretary 1,857.03	
141-72810-189	Other Salaries & Wages	32,550.00
141-72810-201	Social Security	2,000.00
141-72810-204	State Retirement	3,000.00
141-72810-210	Employer Medicare	<u>450.00</u>
	Total Expenditures Increased	\$42,515.72

Decrease Expenditure Codes:

141-72810-117	Career Ladder	\$3,000.00
141-73300-189	Other Salaries & Wages	38,493.00
141-73300-201	Social Security	<u>1,022.72</u>
	Total Expenditures Decreased	\$42,515.72

13. Commissioner Fritts made a motion to approve the following non-school appropriations. Seconded by Commissioner Hitchcock. Voting aye: Fritts, Wandell, Alderson, Meredith, Emert, Warfield, Vowell, Isbel, McKamey, White, Hitchcock, Mead, Creasey, Scott, Yager and Iwanski. Voting no: none. Absent: none. Motion passed.

Increase Expenditure Codes:

131-62000-187	Overtime pay	\$5,000.00
131-62000-209	S/T Disability	1,200.00
131-65000-334	Other Charges-Maint & Agreements	1,000.00
131-68000-713	Highway Construction	150,000.00
131-62000-402	Asphalt	<u>300,000.00</u>
	Total Expenditures Increased	\$457,200.00

Decrease Reserve Code:

131-34550	Restricted for Highway Dept.	\$457,200.00
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Increase Reserve Code:

131-34585-CMAQ	Restricted-Capital Projects	\$419,000.00
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Decrease Expenditure Codes:

131-68000-714-1000	Capital Outlay-Hwy Equip. CMAQ Grant	\$215,000.00
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131-68000-714-2000	Capital Outlay- Hwy Equip. Gasoline CMAQ Grant I Total Expenditures Decreased	<u>\$204,000.00</u>  \$419,000.00
<u>Increase Revenue Code:</u> 101-47990-2000	Meth Overtime Reimbursement	\$6,500.00
<u>Increase Expenditure Code:</u> 101-54110-187-1500	Meth Overtime	\$6,500.00
<u>Increase Revenue Codes:</u> 101-47990-3500HIDTA 101-47990-4500OCDF	Overtime Reimbursement Overtime Reimbursement Total Revenue Increased	\$17,000.00 <u>5,000.00</u> \$22,000.00
<u>Increase Expenditure Codes:</u> 101-54110-187-3500HIDTA 101-54110-187-4500OCDF	Overtime Overtime Total Expenditure Increased	\$17,000.00 <u>5,000.00</u> \$22,000.00
<u>Increase Reserve Code:</u> 101-39000	Unassigned Fund Balance	\$60,000.00
<b>(amendment will be from 101-34160-CHIL and a JE will replenish the reserve for 39000)</b>		
<u>Decrease Expenditure Code:</u> 101-51730-336-CHIL	Maint & Repair of Equip.- DARC Chiller	\$60,000.00
<u>Increase Reserve Code:</u> 101-39000	Committed-Property Assessor Audit	\$41,406.00
<b>(amendment will be from 101-34615-1000 and a JE will replenish the reserve for 39000)</b>		
<u>Decrease Expenditure Codes:</u> 101-52300-331 101-52300-305	Property Assessor- Legal Services Property Assessor- Audit Total Expenditure Decreased	\$21,673.00 <u>19,733.00</u> \$41,406.00
<u>Increase Expenditure Code:</u> 101-52500-349	Printing Stationary & Forms	\$4,200.00
<u>Increase Revenue Code:</u> 101-46990-6000	Maintenance & Repair	\$4,200.00
<u>Increase Expenditure Code:</u> 101-52500-709	Data Processing Equipment	\$663.05
<u>Decrease Reserve Code:</u> 101-39000	Unassigned Fund Balance	\$663.05
<u>Increase Expenditure Code:</u> 101-52500-348	Postage	\$12,000.00
<u>Increase Revenue Code:</u> 101-45510-1000	Postage Revenue	\$12,000.00
<u>Increase Expenditure Code:</u> 101-52600-399	Data processing-Other Contracted Services	\$19,392.00
<u>Decrease Reserve Code:</u> 101-39000	Unassigned Fund Balance	\$19,392.00
<b>(amendment will be from 101-34610-CNTRL and a JE will replenish the reserve for 39000)</b>		

Decrease Expenditure Codes:

101-53610-355	Travel	\$247.00
101-53610-524	Staff Development	900.00

Decrease Reserve Code:

101-34520-1000	Restricted/Litigation Tax Public Defender	<u>\$4060.00</u>
	Total Expenditure/Reserve Decreased	\$5,207.00

Increase Expenditure Codes:

101-53610-169	Part Time	\$4,800.00
101-53610-201	Social Security	330.00
101-53610-212	Medicare	<u>77.00</u>
	Total Expenditure Increased	\$5,207.00

Increase Reserve Code:

101-39000	Committed- Motor Pool/ CMAQ Grant Infrastructure	\$110,000.00
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**(amendment will be from 101-34610-CMAQ and a JE will replenish the reserve for 39000)**

Decrease Expenditure Code:

101-54900-790	Other Public Safety-Other Equip.	\$110,000.00
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Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$75,000.00
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**(amendment will be from 101-34530-2000 and a JE will replenish the reserve for 39000)**

Increase Expenditure Code:

101-55110-707-SPNM	Local Health Center/Bldg. Improve.	\$75,000.00
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Increase Revenue Code:

101-47590-ETSU	Other Federal Revenue thru State-ETSU	\$1,250.00
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ETSU

Increase Expenditure Code:

101-55110-499-ETSU	Local Health Center/Bldg. Improve.	\$1,250.00
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Increase Expenditure Codes:

115-56500-169-3000	Part-Time Help- Rocky Top	\$1,367.85
115-56500-204-3000	Retirement- Rocky Top	1,100.00
115-56500-206-3000	Life Insurance- Rocky Top	27.75
115-56500-208-3000	Dental Insurance- Rocky Top	342.02
115-56500-209-3000	S/T Disability- Rocky Top	<u>167.04</u>
	Total Expenditure Increased	\$3,004.66

Decrease Reserve Code:

115-34535-3000	Restricted- Rocky Top Reserve	\$3,004.66
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Decrease Reserve Code:

115-34535-4000	Restricted- Norris Reserve	\$999.00
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Increase Expenditure Code:

115-56500-335-4001	Norris- Bldg. Maintenance & Repair	\$999.00
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Increase Reserve Code:

101-39000	Unassigned Fund Balance	\$100,000.00
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**(amendment will be from 101-34635-TRGR and a JE will replenish the reserve for 39000)**

<u>Decrease Expenditure Code:</u> 101-51240-791-TRGR	Other Boards & Committees- Other Construction-TNECD- Tourism Enhancement Grant	\$100,000.00
<u>Increase Expenditure Code:</u> 128-58110-307	Communications	\$6,000.00
<u>Decrease Expenditure Code:</u> 128-34535	Restricted Fund Balance- Social, Cultural & Recreation	\$6,000.00
<u>Increase Reserve Code:</u> 205-34630-CMAQ	Committed- Public Health & Welfare CAMQ Grant	\$270,000.00
<u>Decrease Expenditure Code:</u> 205-55130-718-CMAQ	Motor Vehicle- Bi-Fuel Grant-TDOT	\$270,000.00
<u>Increase Reserve Code:</u> 101-39000	Unassigned Fund Balance	\$5,000.00
<b>(amendment will be from 101-34710-3000 and a JE will replenish the reserve for 39000)</b>		
<u>Decrease Expenditure Code:</u> 101-51800-791-3000	County Buildings- ADA Construction	\$5,000.00
<u>Increase Reserve Code:</u> 101-39000	Unassigned Fund Balance	\$10,305.00
<b>(amendment will be from 101-34630-SENR and a JE will replenish the reserve for 39000)</b>		
<u>Increase Revenue Code:</u> 101-48610-SENR	Donations- Office on Aging	\$10,305.00
<u>Increase Revenue Code:</u> 171-49200	Revenue- Note Issued	\$1,400,000.00
<u>Increase Reserve Code:</u> 171-314690-CP17	Committed Other Purposes-	\$300,000.00
Capital Projects 17/18		
171-34520-DARC	Committed- Admin of Justice Projects	500,000.00
171-34635-SCBLG	Committed- Social, Cultural & Recreation Projects	<u>600,000.00</u>
	Total Reserve Increased	\$1,400,000.00
<u>Increase Reserve Code:</u> 101-39000	Unassigned Fund Balance	\$117,625.00
<b>(amendment will be from 101-34625-5000 and a JE will replenish the reserve for 39000)</b>		
<u>Decrease Expenditure Code:</u> 101-54410-316	Civil Defense- Contributions	\$117,625.00
<u>Decrease Expenditure Codes:</u> 101-XXXXX-207	Medical Insurance	\$240,000.00
115-XXXXX-207	Medical Insurance	\$4,000.00
116-XXXXX-207	Medical Insurance	\$9,000.00
128-XXXXX-207	Medical Insurance	\$0.00
131-XXXXX-207	Medical Insurance	\$34,000.00
205-XXXXX-207	Medical Insurance	\$0.00

269-XXXXX-207	Medical Insurance	\$0.00
<u>Increase Revenue Codes:</u>		
263-43101-XXXX	Self-Insurance Premiums-Contributions	

14. Commissioner Fritts made a motion to approve the following non-school transfers. Seconded by Commissioner Hitchcock. Voting aye: Fritts, Alderson, Meredith, Emert, Warfield, Vowell, Isbel, McKamey, White, Hitchcock, Mead, Creasey, Scott, Yager and Iwanski. Voting no: Wandell. Absent: none. Motion passed.

Increase Expenditure Codes:

101-54900-424	Garage Supplies	\$2,000.00
101-54900-717	Maintenance Equipment	10,983.31
101-54900-524	Staff Development	<u>2,500.00</u>
	Total Increased Expenditures	\$15,483.31

Decrease Expenditure Codes:

101-54900-320	Dues & Memberships	\$935.00
101-54900-338	Repairs & Maintenance Vehicles	1,054.63
101-54900-353	Tow-In Services	1,485.00
101-54900-355	Travel	1,308.68
101-54900-359	Disposal fees	900.00
101-54900-399	Other Contracted Services	3,000.00
101-54900-452	Utilities	2,300.00
101-54900-453	Vehicle Parts	<u>4,500.00</u>
	Total Decreased Expenditures	\$15,483.31

Decrease Expenditure Codes:

131-68000-714	Highway Equipment	\$200,000.00
131-62000-207	Medical Insurance	80,000.00
131-63100-207	Medical Insurance	25,000.00
131-63100-399	Contracted Services	<u>15,000.00</u>
	Total Expenditures Decreased	\$320,000.00

Increase Expenditure Code:

131-68000-713	Highway Construction	\$320,000.00
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Decrease Expenditure Codes:

101-54110-161	Secretary	\$1,500.00
101-54110-162	Clerical Personnel	10,000.00
101-54110-170	Deputies/SRO	40,000.00
101-54110-187	Overtime	28,000.00
101-54110-189	Court Services	15,000.00
101-54110-309	Contracts with Gov Agencies	600.00
101-54110-337	Maintenance-Office Equipment	500.00
101-54110-353	Towing Services	1,000.00
101-54110-425	Gasoline	78,000.00
101-54110-452	Utilities	2,000.00
101-54210-160	Jailers	30,000.00
101-54210-204	State Retirement	20,000.00
101-54210-309	Contracts with Gov Agencies	7,000.00

101-54210-312	Contracts with Private Agencies	\$4,000.00
101-54210-325	Fiscal Agent Charges	1,000.00
101-54210-351	Rentals	1,000.00
101-54210-356	Tuition	1,000.00
101-54210-414	Duplicating Supplies	700.00
101-54210-425	Gasoline	7,000.00
101-54230-399	Other Contracted Services	44,000.00
101-54230-499	Other Supplies & Materials	38,000.00
101-54490-148	Dispatchers	85,000.00
101-54490-309	Contracts with Gov. Agencies	200.00
101-54490-349	Printing, Stationary, & Forms	500.00
101-54490-355	Travel	3,000.00
101-54490-499	Other Supplies & Materials	<u>1,000.00</u>
	Total Expenditures Decreased	\$420,000.00

Increase Expenditure Codes:

101-54110-106	Deputies Wages	\$20,000.00
101-54110-307	Communication	13,800.00
101-54110-307-0100	Cell Phone/Pager	10,500.00
101-54110-307-0300	Broadband Wireless	12,500.00
101-54110-348	Postal Charges	3,000.00
101-54110-435	Office Supplies	500.00
101-54210-187	Overtime	25,000.00
101-54210-307	Communication	11,500.00
101-54210-307-0200	Internet Service	9,200.00
101-54210-335	Maintenance-Building	3,500.00
101-54210-359	Disposal Fees	2,500.00
101-54210-415	Electricity	100,000.00
101-54210-507	Medical Claims	150,000.00
101-54490-187	Overtime	<u>58,000.00</u>
	Total Expenditures Increased	420,000.00

Decrease Expenditure Codes:

101-51400-133	Paraprofessional	\$3,400.00
101-51400-161	Secretary	500.00
101-51400-201	Social Security	<u>900.00</u>
	Total Expenditure Decreased	\$4,800.00

Increase Expenditure Code:

101-51400-348	Postage	\$4,800.00
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Increase Expenditure Codes:

101-51800-359	Disposal Fees	\$115.00
101-51800-415	Electricity	11,040.00
101-51800-434	Natural Gas	22,300.00
101-51800-451	Uniforms	1,000.00
101-51800-791-3000	ADA Construction	<u>120.00</u>
	Total Expenditure Increased	\$34,575.00

Decrease Expenditure Codes:

101-51800-166	Custodial Personnel	\$4,615.61
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101-51800-189-SENR	Other Salaries & Wages	\$509.12
101-51800-201	Social Security	392.43
101-51800-204	State Retirement	2,010.92
101-51800-208	Dental Insurance	557.72
101-51800-209	S/T Disability	213.07
101-51800-338	Repairs & Maint Vehicles	200.00
101-51800-355	Travel	500.00
101-51800-415-1000	Electricity	2,006.00
101-51800-434-2000	Natural Gas (DARC)	1,495.00
101-51800-435	Office Supplies	500.00
101-51800-446	Small Hardware	300.00
101-51800-450	Tires & Tubes	1,500.00
101-51800-454	Water & Sewer	1,500.00
101-51800-454-2000	Water & Sewer	140.00
101-51800-499	Other Supplies & Materials	8,015.13
101-51800-524-3000	Staff Development-ADA	120.00
101-51800-707	Building Improvements	<u>10,000.00</u>
	Total Expenditure Decreased	\$34,575.00
<u>Increase Expenditure Codes:</u>		
101-51500-169	Part Time Help	\$12,753.50
101-51500-187	Overtime Pay	187.50
101-51500-193	Election Workers	<u>3,752.00</u>
	Total Expenditure Increased	\$16,693.00
<u>Decrease Expenditure Code:</u>		
101-51500-106	Deputy Registrar	\$16,693.00
<u>Increase Expenditure Codes:</u>		
101-52500-169	Part Time	\$5,000.00
101-52500-307-0200	Internet	<u>2,500.00</u>
	Total Expenditure Increased	\$7,500.00
<u>Decrease Expenditure Codes:</u>		
101-52500-162	Full Time Payroll-Clerical	\$5,000.00
101-52500-332	Legal Notices	100.00
101-52500-524	Staff Development	800.00
101-52500-355	Travel	400.00
101-52500-335	Maintenance & Repair	<u>1,200.00</u>
	Total Expenditure Decreased	\$7,500.00
<u>Increase Expenditure Code:</u>		
101-53400-207	Medical Insurance	\$11,440.00
<u>Decrease Expenditure Codes:</u>		
101-53400-187	Overtime Pay	\$1,985.00
101-53400-201	Social Security	1,380.00
101-53400-204	State Retirement	6,200.00
101-53400-208	Dental Insurance	295.00
101-53400-209	S/T Disability Insurance	550.00
101-53400-348	Postal Charges	1,000.00
101-53400-709	Data Processing Equipment	<u>30.00</u>

	Total Expenditure Decreased	\$11,440.00
<u>Decrease Expenditure Code:</u>		
101-54410-189	Other Salaries & Wages	\$2,267.88
<u>Increase Expenditure Code:</u>		
101-54410-307	Communications	\$2,267.88
<u>Increase Expenditure Codes:</u>		
101-54900-206	Life Insurance	\$3.14
101-54900-207	Medical Insurance	13,967.32
101-54900-208	Dental Insurance	876.93
101-54900-210	Unemployment Compensation	<u>140.00</u>
	Total Expenditure Increased	\$14,987.39
<u>Decrease Expenditure Codes:</u>		
101-54900-142	Mechanics	\$6,942.19
101-54900-189	Other Salaries & Wages	3,646.32
101-54900-201	Social Security	700.35
101-54900-204	State Retirement	2,373.83
101-54900-209	S/T Disability Insurance	133.05
101-54900-212	Employer Medicare	164.65
101-54900-453	Vehicle Parts	<u>1,027.00</u>
	Total Expenditure Decreased	\$14,987.39
<u>Increase Expenditure Codes:</u>		
101-55110-206	Health Center Life Insurance	\$12.00
101-55110-208	Health Center Dental Insurance	500.00
101-55110-307	Communication	150.00
101-55110-307-0200	Communication Internet	200.00
101-55110-499-WILL	Other Supplies-Willow Grant	13.00
101-55160-206	Dental Insurance	<u>150.00</u>
	Total Expenditure Increased	\$1,025.00
<u>Decrease Expenditure Codes:</u>		
101-55110-355	Travel	\$100.00
101-55110-429	Instruction Supplies & Materials	575.00
101-55110-434	Natural Gas	200.00
101-55110-524	Dental Staff Development	<u>150.00</u>
	Total Expenditure Decreased	\$1,025.00
<u>Increase Expenditure Code:</u>		
101-51240-499-1200	Conservation Commission-Other Supplies & Materials- Storage	\$250.00
<u>Decrease Expenditure Code:</u>		
101-58300-348	Postage (Veterans)	\$250.00
<u>Decrease Expenditure Codes:</u>		
115-56500-169-1000	Part Time- Briceville	\$211.00
115-56500-367-1000	Book Maintenance & Repair	<u>100.00</u>
	Total Expenditure Decreased	\$311.00
<u>Increase Expenditure Codes:</u>		
115-56500-129-1000	Librarians- Briceville	\$105.00
115-56500-206-1000	Life Insurance	6.00

115-56500-452-1000	Utilities	<u>\$200.00</u>
	Total Expenditure Increased	\$311.00
<u>Decrease Expenditure Codes:</u>		
115-56500-169-2000	Part Time- Clinton	\$516.87
115-56500-335-2000	Bldg. Maintenance & Repair	240.00
115-56500-709-2000	Data Processing Equipment	<u>25.00</u>
	Total Expenditure Decreased	\$781.87
<u>Increase Expenditure Codes:</u>		
115-56500-129-2000	Librarian- Clinton	\$290.23
115-56500-206-2000	Life Insurance	12.00
115-56500-209-2000	S/T Disability Insurance	214.64
115-56500-307-2000	Communication	120.00
115-56500-334-2000	Maintenance Agreements	120.00
115-56500-348-2000	Postage	<u>25.00</u>
	Total Expenditure Increased	\$781.87
<u>Decrease Expenditure Code:</u>		
115-56500-169-4000	Part Time- Norris	\$1,425.10
<u>Increase Expenditure Codes:</u>		
115-56500-129-4000	Librarians- Norris	\$1,139.25
115-56500-206-4000	Life Insurance	4.27
115-56500-209-4000	S/T Disability	213.64
115-56500-208-4000	Dental Insurance	<u>67.94</u>
	Total Expenditure Increased	\$1,425.10
<u>Decrease Expenditure Codes:</u>		
116-55732-408	Concrete	\$6,000.00
116-55732-409	Crushed Stone	7,500.00
116-55732-426	General Construction Materials	3,700.00
116-55732-467	Fencing	3,500.00
116-55732-733	Solid Waste Equipment	6,000.00
116-55732-335	Maintenance & Repair	1,500.00
116-55759-312	Contracts w/Private Agencies	<u>5,000.00</u>
	Total Expenditure Decreased	\$33,200.00
<u>Increase Expenditure Code:</u>		
116-55754-312	Contracts w/Private Agencies	\$33,200.00
<u>Decrease Expenditure Codes:</u>		
205-82310-602	Principal on notes- Receivable Owed To Fund 101	\$4,000.00
205-55130-355	Ambulance/EMS – Travel	\$294.00
205-55130-348	Postage	<u>71.00</u>
	Total Expenditure Decreased	4,365.00
<u>Increase Expenditure Code:</u>		
205-82310-604	General Gov.-Interest on Notes	\$4,365.00
<u>Decrease Expenditure Codes:</u>		
205-55130-131	Medical Personnel	\$10,000.00
205-55130-169	Part Time	11,834.00
205-55130-201	Social Security	11,269.00



205-55130-204	State Retirement	20,345.00
205-55130-207	Medical Insurance	6,000.00
205-55130-208	Dental Insurance	2,000.00
205-55130-209	Disability Insurance	10,000.00
205-55130-212	Employer Medicare	<u>2,552.00</u>
	Total Expenditure Decreased	\$74,0000.00
<u>Increase Expenditure Code:</u>		
205-55130-399	Other Contracted Services	\$74,000.00
<u>Increase Expenditure Code:</u>		
101-53900-187	Other Admin of Justice- Overtime	\$20.61
<u>Decrease Expenditure Code:</u>		
101-53900-169	Other Admin of Justice- Part Time	\$20.61

15. Commissioner Fritts made a motion to approve the following general fund unassigned fund balance appropriations. Seconded by Commissioner White. Voting aye: Fritts, Wandell, Alderson, Meredith, Emert, Warfield, Vowell, Isbel, McKamey, White, Hitchcock, Mead, Creasey, Scott, Yager and Iwanski. Voting no: none. Absent: none. Motion passed.

<u>Increase Expenditure Code:</u>		
101-51300-499	Other Supplies & Materials	\$200.00
<u>Decrease Reserve Code:</u>		
101-39000	Unassigned Fund Balance	\$200.00
<u>Increase Expenditure Code:</u>		
101-58400-399	Other Charges-Other Contracted Serv.	\$888.00
<u>Decrease Reserve Code:</u>		
101-39000	Unassigned Fund Balance	\$888.00
<u>Increase Expenditure Code:</u>		
101-51900-530	Other General Administration- Fines, assessments & penalties	\$5,400.03
<u>Decrease Reserve Code:</u>		
101-39000	Unassigned Fund Balance	\$5,400.03
<u>Increase Reserve Code:</u>		
101-39000	Unassigned Fund Balance	\$19,392.00
<b>(amendment will be from 101-34610-CNTRL and a JE will replenish the reserve for 39000)</b>		
<u>Decrease Reserve Code:</u>		
101-39000	Unassigned Fund Balance	\$19,392.00
<u>Increase Expenditure Code:</u>		
101-56300-499	Senior Citizen's Center-Other Supplies & Materials	\$15,000.00
<u>Decrease Reserve Code:</u>		
101-39000	Unassigned Fund Balance Reserve	\$15,000.00
<u>Increase Reserve Code:</u>		
101-39000	Unassigned Reserve Fund Balance	\$11,760.00
<u>Decrease Reserve Code:</u>		
101-39000	Unassigned Reserve Fund Balance	\$11,760.00
<b>(amendment will be from 101-34635-BRCV and a JE will replenish the reserve for 39000)</b>		

16. Commissioner McKamey made a motion to approve the following items that were not discussed during Budget Committee. Seconded by Commissioner Isbel. Voting aye: Fritts, Wandell, Alderson, Meredith, Emert, Warfield, Vowell, Isbel, McKamey, White, Hitchcock, Mead, Creasey, Scott, Yager and Iwanski. Voting no: none. Absent: none. Motion passed.

Decrease Expenditure Codes:

101-55120-207	Rabies & Animal Control-Medical Insurance	\$8,955.00
101-55120-208	Rabies & Animal Control- Dental Insurance	<u>238.44</u>
	Total Expenditure Decreased	\$9,193.44

Increase Expenditure Codes:

101-56300-207	Senior Citizens Ass.-Medical Insurance	\$8,955.00
101-56300-208	Senior Citizens Ass.-Dental Insurance	<u>238.44</u>
	Total Expenditure Increased	9,193.44

Increase Reserve Code:

101-39000	Unassigned Fund Balance	\$3,367.94
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**(amendment will be from 101-34710-ATTNY and a JE will replenish the reserve for 39000)**

Increase Expenditure Code:

101-51400-331	County Attorney- Legal Services	\$3,367.94
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Increase Reserve Code:

101-39000	Unassigned Fund Balance	\$74,000.00
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**(amendment will be from 101-34710-BVREM and a JE will replenish the reserve for 39000)**

Increase Expenditure Code:

101-51900-399-3311	Other General Administration- Other Contracted Services-Legal Services	\$74,000.00
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17. Commissioner Mead made a motion to proceed with Purchasing Committee report after Budget Committee. Seconded by Commissioner Fritts. Motion carried by voice vote.

Purchasing Committee

18. Commissioner Fritts made a motion to approve the following contracts which have been approved by the Law Director. Seconded by Commissioner Mead. Motion carried by voice vote.

- Douglas Powell, Schools-three year contract for the period of 7/1/2017-6-30/2017 for wastewater treatment plant analysis.
- Claxton Bus Lines Schools-three year contract for the period of 7/1/2017-6/30/2020 for bus contractor for Route 64 only.
- Ridge Roofing, Highways-a contract for the period of 6/12017-6/30/2018 for reroofing the Yarnell building and chip shed.
- Memorandum of Understanding, VOCA Grant-thirty month agreement for the period of 1/1/2017-6/30/2017 between Anderson County Government and District Attorney General for Victim Coordinator Grant Administration.
- Amendment two to Revenue Contract for Payment for Mental Health Evaluation and Treatment Services for Criminal Defendants, Mayor-extend term of contract until

- 6/30/2018 for payments for mental health evaluations and treatment services for criminal defendants charged with misdemeanors only.
- Sherwin Williams, County and Schools-three year contract for the period of 7/1/2017-6/30/2020 for paint and paint supplies.
  - PPG Architectural Finishes, County and Schools-three year contract for the period of 7/1/2017-6/30/2020 for paint and paint supplies.
  - Cascade Water Services, County and Schools-three year contract for the period of 7/1/2017-6/30/2017 for water treatment and cooling towers.
  - Tennessee Associated Electric, County and Schools-three year contract for the period of 7/1/2017-6/30/2020 for electrical repair and cabling.
  - Oak Ridge Pest Control, County-three year contract for the period of 7/1/2017-6/30/2020 for pest control and termite services.
  - Flowers Baking Company of Knoxville, Detention Center-three year contract for the period of 7/1/2017-6/30/2020 for bread items.
  - Asset Works, Purchasing-annual contract beginning 7/1/2017 for asset management software.
  - TDOT Contract-Old Lake City Highway, Highways-contract beginning on or before 11/01/2017 a state aid program to resurface Old Lake City Highway with asphalt concrete mix for 3.77 miles.
  - TDOT Contract-New Henderson Road, Highways-contract beginning on or before 11/1/2017 a state aid program to resurface New Henderson Road with asphalt concrete mix for 3.27 miles
  - TDOT contract-Laurel Road, Highways-contract beginning on or before 11/1/2017 a state aid program to resurface Laurel Road with asphalt concrete mix for 4.76 miles.
  - TDOT Contract-Park Lane, Highways-contract beginning on or before 11/1/2017 a state aid program to resurface Park Lane with asphalt concrete mix for 3.45 miles.
  - TDOT Contract-Old Lake City Highway, Highways-contract beginning on or before 11/1/2017 a state aid program to resurface Old Lake City Highway with asphalt concrete mix for 1.82 miles.
  - William S Trimble Company, County and Schools-three year contract for the period of 7/1/2017-6/30/2020 for doors, door jams and hinges.
  - Knox Filters, County and Schools-three year contract for the period of 7/1/2017-6/30/2020 for HVAC filters.
  - Johnstone Supply, County and Schools-three year contract for the period of 7/1/2017-6/30/2020 for HVAC parts.
  - Amendment to Andersonville Sidewalk Extension, Mayor-amend project completion date to 12/22/2018 for phases of the implementation of the surface transportation programs.
  - Browder Properties, Motor Pool-two year lease contract for the period of 7/1/2017-6/30/2019 for the lease of lower level space excluding warehouse.
  - Microfilm Reader/Scanner Grant, Mayor-ten month contract for the period of 3/1/2017-1/31/2018 for microfilm reader and scanner grant.

19. Commissioner Fritts made a motion to approve the following contracts. Seconded by Commissioner Warfield. Motion carried by voice vote.

- Network Solutions, Information Technology-one year contract for the period of 7/29/2017-7/28/2018 for domain names for the County, Natalie Erb, Finance Director, explained the terms

and conditions and cost were the same for all departments using Network Solutions for a domain name and requested that the consideration of approval be inclusive of all County contracts with Network Solutions.

- State and Local Tax Advisors, Property Assessor-and eighteen month contract for the period of 7/1/2017-12/31/2018 for property assessor audits and discovery of unreported and under reported business personal property and training.
- D&M Distributing, Highways-a three year contract for the period of 7/1/2017-6/30/2020 for tractor and mower parts.

20. Commissioner Fritts made a motion to approve the following contracts. Seconded by Commissioner Meredith. Motion carried by voice vote.

- Aggregates USA, Highways-a five year contract for the period of 7/1/2017-6/30/2022 for stone, crusher run, oil chips and rock.
- Rogers Group, Highways-five year contract for the period of 7/1/2017-6/30/2022 for stone, crusher run, oil chips and rock.
- Industrial Refrigeration, County-three year contract for the period of 7/1/2017-6/30/2020 for HVAC maintenance.
- Liberty Tire Recycling, County- three year contract for the period of 7/1/2017-6/30/2020 for scrap tire removal.
- Meade Tractor, Highways-three year contract for the period of 7/1/2017-6/30/2020 for tractor and mower parts.
- ThyssenKrupp Elevator Corporation, Schools-a three year contract for the period of 7/1/2017-6/30/2020 for elevator maintenance.

21. Commissioner Wandell made a motion to approve the following contract. Seconded by Commissioner Meredith. Motion carried by voice vote.

- Rogers Petroleum, Highway Department-a contract for the period of 7/1/2017-6/30/2022 for gasoline and Ultra Low Sulfur.

#### 2017-2018 Budget Amendments

22. Commissioner Mead made a motion that line item 51300-105 and all the associated payroll tax and fringe calculations which have been received from the Finance Director that comes to a total of \$66,687.00 a year plus office pays travel and equipment that's also allocated to that position that line item to be deleted. Seconded by Commissioner Scott. Voting aye: Wandell, Emert, Warfield, Vowell, Isbel, White, Mead, Creasey, Scott, Yager and Iwanski. Voting no: Fritts, Alderson, Meredith, McKamey and Hitchcock. Absent: none. Motion passed.

23. Commissioner Meredith made a motion to rescind the rate increase for the EMS Department. Seconded by Commissioner Scott. Voting aye: Wandell, Emert, Warfield, Vowell, Hitchcock, Scott, Yager and Iwanski. Voting no: Fritts, Alderson, Meredith, Isbel, McKamey, White, Mead and Creasey. Absent: none. Motion failed.

24. Commissioner McKamey made a motion to approve the 2017/2018 Budget as amended. Seconded by Commissioner Mead. Voting aye: Fritts, Alderson, Meredith, Vowell, Isbel, McKamey, White,

Hitchcock, Mead, Creasey, Yager and Iwanski. Voting no: Wandell, Emert, Warfield and Scott. Absent: none. Motion passed.

25. Commissioner Iwanski made a motion to approve resolution 17-6-640 fixing the tax levy in Anderson County Tennessee for the fiscal year beginning July 1, 2017.(Exhibit A) Seconded by Commissioner Meredith. Voting aye: Fritts, Alderson, Meredith, Vowell, Isbel, McKamey, White, Hitchcock, Mead, Creasey, Scott, Yager and Iwanski. Voting no: Wandell, Emert and Warfield. Absent: none. Motion passed.

26. Commissioner McKamey made a motion to approve resolution 17-6-639 making appropriation for the various funds, departments, institutions, offices and agencies of Anderson County Tennessee for the year beginning July 1, 2017 and ending June 30' 2018.(Exhibit B) Seconded by Commissioner Iwanski. Voting aye: Fritts, Alderson, Meredith, Vowell, Isbel, McKamey, White, Hitchcock, Mead, Creasey, Scott, Yager and Iwanski. Voting no: Wandell, Emert and Warfield. Absent: none. Motion passed.

#### Law Director

27. Commissioner Meredith made a motion to hire outside counsel for the Andersonville sidewalk project. Seconded by Commissioner Warfield. Motion carried by voice vote.

28. Commissioner Mead made a motion to approve contract with Preen Construction LLC for General Sessions Division II relocation. Seconded by Commissioner Scott. Motion carried by voice vote.

29. Commissioner Alderson made a motion to approve resolution 17-6-642 to extend time for the Anderson County Charter Commission to prepare and file any proposed charter. (Exhibit C) Seconded by Commissioner Warfield. Motion carried by voice vote.

30. Commissioner Yager made a motion to give county employees and additional day off for the 4<sup>th</sup> of July holiday to be given the 3<sup>rd</sup> also those whose offices are open and work will be given a floating holiday to use by December 31, 2017. Seconded by Commissioner McKamey.

Commissioner Meredith made an amendment to give a floating holiday to be used at any time before December 31, 2017. Seconded by Commissioner Yager.

Commissioner Meredith withdrew amendment.

Commissioner Meredith made a motion to amend Anderson County holiday schedule and make July 5, 2017 a working day and give employees July 3, 2017 off so that the official days off are July 3<sup>rd</sup> and 4<sup>th</sup> 2017 with that amendment we add a personal day to make it four personal days in lieu of a raise for this year only and the extra day has to be used by December 31, 2017. Seconded by Commissioner Warfield. Motion carried by voice vote.

31. Commissioner Mead made a motion to approve the changes for the Health Access Grant and the extension on the Andersonville sidewalk project. Seconded by Commissioner Meredith. Motion carried by voice vote.

32. Commissioner Mead made a motion to approve the amended Public Records Policy.(Exhibit D) Seconded by Commissioner Yager. Motion carried by voice vote.

### Operation Committee

33. Commissioner Isbel made a motion to approve the Anderson County IT Department vehicle use policy as amended. Seconded by Commissioner McKamey. Motion carried by voice vote.

34. Commissioner Mead made a motion to move forward with the process of construction of a Material Recovery Facility for Anderson County. Seconded by Commissioner McKamey. Motion carried by voice vote.

35. Commissioner Isbel made a motion to approve the MOU for the Senior Center Program. (Exhibit E) Seconded by Commissioner Mead.

Commissioner White made a motion to amend policy to remove item C-10 from MOU. Seconded by Commissioner Scott. Voting aye: White and Scott. Voting no: Fritts, Wandell, Alderson, Meredith, Emert, Warfield, Vowell, Isbel, McKamey, Hitchcock, Mead, Creasey, Yager and Iwanski. Absent: none. Motion fails.

Commissioner Wandell made a motion to make item D-9 for five years. Seconded by Commissioner Mead. Motion carried by voice vote.

Commissioner McKamey made a motion to approve MOU for Senior Center as amended. Seconded by Commissioner Yager. Motion carried by voice vote.

### Trustee Appointment

36. Commissioner McKamey made a motion to nominate all candidates that sent in a resume which includes Wanda McCrosky, Myron Iwanski, Regina Copeland, Angie Knauff and Scott Gillenwaters. Seconded by Commissioner Fritts. Motion carried by voice vote.

37. Commissioner Scott made a motion to have candidates step in to the hall and come in one at a time and be given a turn to speak and to interview them while other candidates wait in hall. Seconded by Commissioner Mead. Motion carried by voice vote.

38. Commissioner Mead made a motion that start date for newly appointed Trustee will July 1, 2017. Seconded by Commissioner Scott. Motion carried by voice vote.

Vote for Trustee was as follows:

Wanda McCrosky-No votes

Myron Iwanski-Hitchcock, Creasey, Wandell, Isbel, Emert, Yager, Alderson, Warfield, White and Meredith

Regina Copeland-Vowell and McKamey

Angie Knauff-No votes

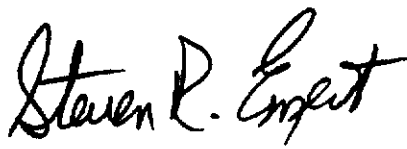
Scott Gillenwaters-Scott and Mead

39. Commissioner Meredith made a motion to accept the vote of Myron Iwanski as Trustee starting July 1, 2017. Seconded by Commissioner Mead. Motion carried by voice vote.

Old Business

No action action at this time.

Meeting adjourned.



Steven R Emert, Chairman  
County Commission



Jeff Cole  
County Clerk



**EXHIBIT PAGE**

**JUNE 19, 2017**

**EXHIBIT A: RESOLUTION FIXING THE TAX LEVY IN ANDERSON COUNTY, TENNESSEE FOR THE FISCAL YEAR BEGINNING JULY 1, 2017**

**EXHIBIT B: RESOLUTION MAKING APPROPRIATION FOR THE VARIOUS FUNDS, DEPARTMENTS, INSTITUTIONS, OFFICES, AND AGENCIES OF ANDERSON COUNTY TENNESSEE FOR THE YEAR BEGINNING JULY 1, 2017 AND ENDING JUNE 30, 2018**

**EXHIBIT C: RESOLUTION TO EXTEND TIME FOR THE ANDERSON COUNTY CHARTER COMMISSION TO PREPARE AND FILE ANY PROPOSED CHARTER**

**EXHIBIT D: PUBLIC RECORDS POLICY**

**EXHIBIT E: MEMORANDUM OF UNDERSTANDING FOR ANDERSON COUNTY SENIOR CENTER**

**\*ALL ORIGINAL CERTIFIED COPIES OF DOCUMENT ARE FILED IN THE COUNTY CLERKS CLINTON LOCATION LOCATED IN THE COURTHOUSE ROOM 111**



**RESOLUTION #17-6-640**  
**RESOLUTION FIXING THE TAX LEVY IN ANDERSON COUNTY, TENNESSEE**  
**FOR THE FISCAL YEAR BEGINNING JULY 1, 2017**

EXHIBIT

A

**SECTION 1. BE IT RESOLVED**, by the Board of County Commissioner of Anderson County, Tennessee assembled in special called session on the 19<sup>th</sup> day of June, 2017 that the combined property tax rate for Anderson County, Tennessee, for the fiscal year beginning July 1, 2017, shall be \$2.7589 on each \$100.00 of the taxable property within the boundaries of the City of Clinton; \$2.5945 on each \$100.00 of the taxable property within the boundaries of the City of Oak Ridge; and \$2.7903 on each \$100.00 of the taxable property in Oliver Springs, Rocky Top, Norris, and Rural Anderson County, which levy is to be provide revenue for each of the following funds and otherwise conform to the following levies:

<u>Fund</u>	<u>of Clinton</u>	<u>of Oak Ridge</u>	<u>Anderson County</u>
County General	0.7527	0.7527	0.7527
Library	0.0282	0.0282	0.0282
Solid Waste	0.0658	0.0658	0.0658
Highway	0.0291	0.0291	0.0291
Public Schools	1.6105	1.6105	1.6105
Debt Service	0.1063	0.1063	0.1063
Rural Debt Service	0.0000	0.0000	0.0314
HS Debt Service	0.1644	0.0000	0.1644
Capital Projects Fund	0.0019	0.0019	0.0019
Educational Projects Fund	<u>0.0000</u>	<u>0.0000</u>	<u>0.0000</u>
TOTAL	2.7589	2.5945	2.7903

**SECTION 2. BE IT RESOLVED**, that there is levied by and for use of Anderson County, Tennessee, a Business Tax (provided in thereto) on the businesses in Anderson County, Tennessee, or exercising a taxable privilege as approved by said Act, at the rates and in the manner prescribed by said Act. The proceeds of the privilege taxes herein levied shall be apportioned to the Anderson County General Fund.


**SECTION 3. BE IT RESOLVED**, that there is hereby and for the use of Anderson County, Tennessee a severance tax (provided in chapter 795 of the Public Acts of Tennessee, 1972, amended 1974) on all coal products severed from the ground in Anderson County, Tennessee, as provided in said Act. The proceeds of the severance tax herein levied shall be apportioned for the following specific purposes as proscribed by said Act: one-half (1/2) of all revenues collected shall be used for highway and stream cleaning systems of said county; one-half (1/2) of all revenues collected shall be used for education.

**SECTION 4. BE IT RESOLVED**, that all resolutions of the Board of County Commissioners of Anderson County, Tennessee, which are in conflict with this resolution are hereby repealed.

**SECTION 5. BE IT RESOLVED**, that this resolution shall take effect after its passage the public welfare requiring it. This resolution shall be spread upon the minutes of the Board of County Commissioners of Anderson County.

  
 \_\_\_\_\_  
 Terry Frank, County Mayor

  
 \_\_\_\_\_  
 Steve Emert, Commission Chairman

  
 \_\_\_\_\_  
 Jeff Cole, County Clerk



## RESOLUTION #17-6-639

**A RESOLUTION MAKING APPROPRIATION FOR THE VARIOUS FUNDS,  
DEPARTMENTS, INSTITUTIONS, OFFICES, AND AGENCIES OF ANDERSON  
COUNTY, TENNESSEE FOR THE YEAR BEGINNING JULY 1, 2017 AND ENDING  
JUNE 30, 2018**

**SECTION 1. BE IT RESOLVED**, by the Board of County Commissioner of Anderson County, Tennessee assembled in special session on the 19<sup>th</sup> day of June, 2017 that the amounts hereafter set out are hereby appropriated for the purpose of meeting the expenses of the various funds, departments, institutions, offices, and agencies of Anderson County, Tennessee, for the capital outlay, and for meeting the payment of principal and interest on the County's debt, maturing during the year beginning July 1, 2017, and ending June 30, 2018, according to the following schedule.

**101 COUNTY GENERAL FUND**

51100	County Commission	\$327,561.00
51210	Board of Equalization	7,448.00
51240	Conservation Commission	303,591.00
51300	County Mayor	215,827.00
51310	Personnel Office (HR)	227,759.00
51400	County Attorney/Law Director	323,388.00
51500	Election Commission	430,312.00
51600	Register of Deeds	417,689.00
51720	Planning and Zoning	235,508.00
51730	Maintenance	43,000.00
51800	County Building	935,640.00
51900	Other General Administration	539,643.00
51910	Vault/County Historian	37,843.00
52100	Accounting and Budgeting	646,683.00
52200	Purchasing	239,782.00
52300	Property Assessor's Office	384,880.00
52310	Reappraisal Program	246,205.00
52400	County Trustee	653,408.00
52500	County Clerk's Office	813,661.00
52600	Data Processing	195,736.00
53100	Circuit Court	1,160,839.00
53200	Criminal Court	2,058.00
53310	General Sessions Judge	559,323.00
53330	Drug Court	80,851.00
53400	Chancery Court	497,893.00
53500	Juvenile Court	562,833.00
53600	District Attorney General	48,954.00
53610	District Public Defender	32,725.00
53700	Judicial Commissioners	2,154.00
53800	Probate Court	3,500.00
53900	Pre-Trial Release Program	119,644.00
53920	Courtroom Security	75,500.00

**RESOLUTION #17-6-639**

53930	Victims Assistance	26,750.00
54110	Sheriff's Department	4,955,690.00
54210	Jail	5,992,990.00
54230	Alternatives to Incarceration	149,622.00
54260	Commissary	25,000.00
54410	Emergency Management	619,435.00
54420	Rescue Squad	27,500.00
54490	Emergency Communications	877,975.00
54610	County Corner/Medical Examiner	385,804.00
54900	Other Public Safety – Motor Pool	398,969.00
55110	Local Health Center	263,355.00
55120	Rabies and Animal Control	135,231.00
55160	Dental Health Program	365,619.00
55170	Alcohol & Drug Program	10,000.00
55190	Other Local Health Service	515,449.00
55390	Appropriation to State	123,486.00
56300	Senior Citizens Assistance	79,181.00
56700	Parks and Fair Boards	3,000.00
57100	Agricultural Extension Services	173,190.00
57500	Soil Conservation	55,836.00
57800	Storm Water	40,260.00
58120	Industrial Development	218,433.00
58300	Veterans' Service	105,836.00
58400	Other Charges	451,600.00
58900	Miscellaneous	128,023.00
91130	Public Safety Projects	0.00
91170	Public Utility Projects	0.00
99100	Transfers to Other Funds	<u>16,100.00</u>
	<b>TOTAL COUNTY GENERAL FUND</b>	<b>\$ 26,516,172.00</b>
<b>115</b>	<b>ANDERSON COUNTY LIBRARY BOARD</b>	
56500	Libraries	<b>\$ 590,128.00</b>
<b>116</b>	<b>SOLID WASTE FUND</b>	
55710	Sanitation Management	197,396.00
55732	Convenience Centers	611,000.00
55739	Other Waste Collection	80,935.00
55751	Recycling Centers	12,000.00
55754	Landfill Operation	642,000.00
55759	Other Waste Disposal	<u>95,000.00</u>
	<b>TOTAL SOLID WASTE FUND</b>	<b>\$ 1,638,331.00</b>
<b>118</b>	<b>AMBULANCE/EMERGENCY MEDICAL SERVICES</b>	
55130	Ambulance Service	<b>\$ 5,818,400.00</b>

**RESOLUTION #17-6-639**

<b>122</b>	<b>DRUG CONTROL FUND</b>		
54150	Drug Enforcement	\$	<b>60,000.00</b>
<b>128</b>	<b>TOURISM COUNCIL FUND</b>		
58110	Tourism	\$	<b>454,755.00</b>
<b>131</b>	<b>HIGHWAY/PUBLIC WORKS FUND</b>		
61000	Administration		309,363.00
62000	Highway and Bridge Maintenance		1,974,016.00
63100	Operation & Maintenance Equipment		848,905.00
65000	Other Charges		226,000.00
68000	Capital Outlay		<u>585,000.00</u>
	<b>TOTAL HIGHWAY/PUBLIC WORKS FUND</b>		<b>\$3,943,284.00</b>
<b>141</b>	<b>GENERAL PURPOSE SCHOOL FUND</b>		
71100	Regular Instruction Program		\$23,550,762.00
71200	Special Education Instruction Program		5,759,870.00
71300	Vocational Educational Instruction Program		3,256,277.00
71400	Fast Track Program		100,000.00
72110	Support Services – Attendance		399,340.00
72120	Support Service – Health		771,241.00
72130	Support Services – Other Student Support		1,671,422.00
72210	Support Services – Regular Instruction Staff		1,362,773.00
72220	Support Services – Special Education Instructional		1,441,500.00
72230	Support Services – Vocational Instructional Staff		259,819.00
72290	Support Services – Other Programs		300,000.00
72310	Support Services – General Administration – BOE		1,189,607.00
72320	Support Services – General Administration		385,518.00
72410	Support Services – School Administration		3,630,569.00
72510	Support Services – Business Administration		530,070.00
72520	Support Services – Human Resources		91,282.00
72610	Support Services – Operation of Plant		4,944,704.00
72620	Support Services – Maintenance of Plant		1,628,068.00
72710	Support Services – Student Transportation		3,158,446.00
72810	Support Services – Central and other		968,784.00
73300	Community Support – Life Development Center		4,100.00
76100	Capital Outlay		350,000.00
82230	Debt – Contributions		1,560,556.00
82330	Debt – Other Debt Costs		1,700.00
99100	Transfers to Other Funds		<u>2,500.00</u>
	<b>TOTAL GENERAL PURPOSE SCHOOL FUND</b>	<b>\$</b>	<b>57,318,908.00</b>

**RESOLUTION #17-6-639**

<b>143</b>	<b>CENTRAL CAFETERIA FUND</b>		
73100	Food Services		<b>3,590,470.00</b>
<b>145</b>	<b>OTHER EDUCATION SPECIAL REVENUE FUND</b>		
73300	Community Services		3,467,430.00
73400	Early Childhood Education		614,807.00
82100	Principal on Debt		89,684.00
82200	Interest on Debt		33,732.00
99100	Operating Transfers		<u>167,291.00</u>
	<b>TOTAL OTHER EDUCATION SPECIAL REVENUE FUND</b>		<b>\$4,372,944.00</b>
<b>DEBT SERVICE FUNDS</b>			
151	General Debt Service Fund	\$	<b>1,804,607.00</b>
152	Rural School Debt Service Fund	\$	<b>1,483,186.00</b>
156	High School Debt Service Fund	\$	<b>2,104,607.00</b>
<b>171</b>	<b>GENERAL CAPITAL PROJECT FUND</b>		
91100	Capital Projects	\$	<b>27,258.00</b>
<b>177</b>	<b>EDUCATIONAL CAPITAL PROJECT FUND</b>		
91100	Capital Projects	\$	<b>0.00</b>
<b>263</b>	<b>ANDERSON COUNTY BENEFIT PLAN FUND</b>		
51900	Anderson County Benefit Plan	\$	<b>4,904,297.00</b>
<b>269</b>	<b>CHANNEL 95 ENTERPRISE FUND</b>		
56900	Other Social, Cultural & Recreational	\$	<b>174,082.00</b>
	<b>TOTAL ALL FUNDS</b>		<b>\$ 114,801,429.00</b>

**SECTION 2. BE IT FURTHER RESOLVED**, that there are also hereby appropriated certain portions of the commissions and fees for collecting taxes and licenses and for administering other funds which the Trustee, County Clerk, Circuit Court Clerk, Clerk and Master, Register, and Sheriff and their officially authorized deputies and assistants may severally be entitled to receive under State laws heretofore or hereafter enacted, expenditures out of commissions and/or fees collected by the Trustee, County Clerk, Circuit Court Clerk, Clerk and Master, Register, and Sheriff may be made for such purposes and in such amounts as may be authorized by existing law or by valid order of any court having power to make such appropriations. Any excess commissions and/or fees collected over and above the expenditures duly and conclusively authorized shall be paid over to the Trustee and converted into the General Fund as provided by law.

**RESOLUTION #17-6-639**

**BE IT FURTHER RESOLVED**, that if any officials, as enumerated in Section 8-22-102, T.C.A. (Tennessee code Annotated), operate under provisions of Section 8-22-104 T.C.A., provisions of the preceding paragraph shall not apply to those particular officials.

**SECTION 3. BE IF FURTHER RESOLVED**, that any amendment to the budget shall be approved as provided in Section 5-9-407 T.C.A. One copy of each amendment shall be filed with the County Clerk, one copy with Chairman of the Budget Committee, and with each divisional or departmental head concerned. Under Section 5-21-113(e)(1) the budget committee, with the consent of any official, head of any department or division that may be affected, may make transfers and adjustments within the smallest budgetary itemization of any subdivision. The reason(s) for each transfer shall be clearly stated; however, this section shall in no case whatsoever be construed as authorizing transfer from one fund to another, but shall apply solely to transfers within a certain fund.

**SECTION 4. BE IT FURTHER RESOLVED**, that any appropriation made by this resolution that covers the same purpose for which a specific appropriation is made by statute is made in lieu of but not in addition to said statutory appropriation. The salary, wages, or remuneration of each officer, employee or agent of the county shall not be in excess of the amounts authorized by existing law or as set forth in the estimate of expenditures which accompanies this resolution. Provided, however, that appropriations for such salaries, wages, or other remuneration hereby authorized shall in no case be construed as permitting expenditures for an office, agency, institution, division, or department of the county in excess of the appropriation made herein for such office, agency, institution, division, or department of the County. Such appropriation shall constitute the limit to the expenditures of any office, agency, institution, division, or department for the year ending June 30, 2017. The aggregate expenditures for any item of appropriation shall in no instance be more than the amount herein appropriated for such item.

**SECTION 5. BE IT FUTHER RESOLVED**, that any resolution which may hereafter be presented to the Board of County Commissioners providing for appropriations in addition to those made by this Budget Appropriation Resolution shall specifically provide sufficient revenue or other funds, actually to be provided during the year in which the expenditures is to be made to meet such additional appropriation. Said appropriation resolution shall be submitted to and approved by the State Director of Local Finance after its adoption as provided by Section 9-21-402, T.C. A.

**SECTION 6. BE IT FURTHER RESOLVED**, whereas Section 5-9-109, T.C.A., authorized the county legislative body to make appropriation to nonprofit charitable organizations; and,

**WHEREAS**, the Anderson County Board of County Commissioners recognized the various nonprofit charitable organizations located in Anderson County have great need for funds to carry out their nonprofit charitable work,

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of County Commissioners of Anderson County, on this 18<sup>th</sup> day of July, 2016

**RESOLUTION #17-6-639**

**SECTION 6.1** That the following list of nonprofit organizations and amounts be appropriated to promote the economic welfare of Anderson County.

Anderson County Chamber of Commerce (58120)	\$ 30,000.00
Anderson County Economic Development Association (58120)	124,500.00
East Tennessee Economic Development Association (58120)	7,500.00
East Tennessee Human Resource Agency, Inc. (58400)	11,000.00
Anderson County Fair Association (56700)	3,000.00
Volunteer Fire Departments (54410)	162,500.00
Volunteer Fire Department Truck ½ portion (54410)	117,625.00
911 Code Red (51900)	10,915.00
Anderson County Rescue Squad, Inc. (54420)	<u>27,500.00</u>
<b>Total</b>	<b>\$ 494,540.00</b>

**SECTION 6.2.** That these amounts listed be appropriated to the various nonprofit organizations listed to promote funds for the ongoing programs of the organizations.

**BE IT FURTHER RESOLVED,** that all appropriations enumerated in Sections 6.1 through 6.2 above are made subject to the following conditions.

1. That the nonprofit charitable organizations to which funds are appropriated shall file with the County Clerk and disbursing officials the proposed use of the County's funds in accordance with rules promulgated by the Comptroller of the Treasury, Chapter 0380-2-7. Such annual report shall be prepared and certified by the chief financial officer of such nonprofit organizations in accordance with Section 5-9-109(c), T.C.A.
2. That said funds must only be used by the named nonprofit charitable organizations in furtherance of their nonprofit charitable purpose benefiting the general welfare of the residents of Anderson County.
3. That it is the expressed interest of the County Commission of Anderson County in providing these funds to the above-named nonprofit charitable organizations to be fully in compliance with chapter 0390-2-7 of the rules of the Comptroller of the Treasury and Section 5-9-109 of the T.C.A. and any and all other laws which may apply to county appropriation to nonprofit organizations, and so this appropriation is made subject to compliance with any and all of these laws by regulations.

**SECTION 7. BE IT FURTHER RESOLVED,** that the County Mayor and the Director of Finance and County Clerk are hereby authorized to borrow money on revenue anticipation notes, provided such notes are first approved by the Director of Local Finance, to pay for the expenses herein authorized until the taxes and other revenue for year 2016-2017 have been collected. The proceeds of loans for each individual fund and shall be used only to pay the expenses and other requirements of the fund for which the loan is made. The loan shall be paid out of revenue from the fund for which the money is borrowed. The notes evidencing the loans authorized under this section shall be issued under the applicable sections of Title 9, Chapter 21, T.C.A. Said notes

**RESOLUTION #17-6-639**

shall be signed by the County Mayor and countersigned by the County Clerk and shall mature and be paid in full without renewal not later the June 30, 2017.

**SECTION 8. BE IT FURTHER RESOLVED**, that the delinquent County property taxes collected by the Clerk and Master for the year 2014 and prior years and the interest and penalty thereon collected during the year ending June 30, 2017, shall be apportioned to the General Purpose School Fund at 60% (subject to apportionment requirement on the basis of WFTEADA) and to the General Fund at 40%. The delinquent County property taxes collected by the Trustee for the year 2015 and the interest and penalty thereon collected during the year ending June 30, 2017, shall be apportioned to the various county funds according to the subdivision of the tax levy for the year 2015. The Clerk and Master and the Trustee are hereby authorized and directed to make such apportionment accordingly.

**SECTION 9. BE IT FURTHER RESOLVED**, that the Local Option Sales tax portion that is split between the County General Fund and the Highway Fund should be 63% and 37% respectively.

**SECTION 10. BE IT FURTHER RESOLVED**, that the budget for the School Federal Projects Funds and Other Education Special Revenue Funds shall be the budget and any related amendments or transfers approved by the Anderson County Board of Education for the separate projects within the funds 142 and 145.

**SECTION 11. BE IT FURTHER RESOLVED**, that all unencumbered balances of appropriations remaining at the end of the year shall lapse and be of no further effect at the end of the year at June 30, 2017.

**SECTION 12. BE IT FURTHER RESOLVED**, that any resolution or part of a resolution, which has heretofore been passed by the board of County Commissioners, which is in conflict with any provision in this resolution, be and the same is hereby repealed.

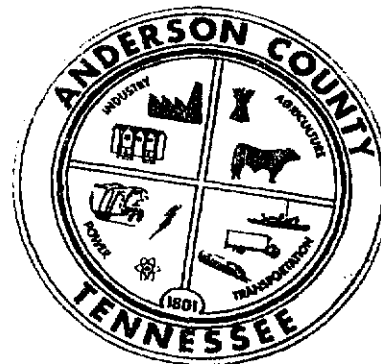
**SECTION 13. BE IT FURTHER RESOLVED**, that this resolution shall take effect from and after its passage and its provisions shall be in force from and after July 1, 2016. This resolution shall be spread upon the minutes of the board of County Commissioners.

\_\_\_\_\_  
Terry Frank, County Mayor

*Jeff Cole*

\_\_\_\_\_  
Jeff Cole, County Clerk

*Steve Emert*  
\_\_\_\_\_  
Steve Emert, Commission Chairman





# Anderson County, Tennessee Board of Commissioners

## RESOLUTION NO. 17-6-642

### RESOLUTION TO EXTEND TIME FOR THE ANDERSON COUNTY CHARTER COMMISSION TO PREPARE AND FILE ANY PROPOSED CHARTER

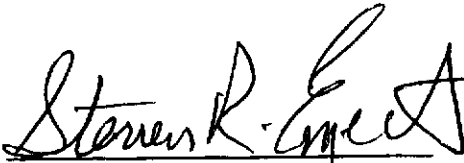
WHEREAS, *Tennessee Code Annotated § 5-1-208* specifies that each charter commission shall prepare and file the charter proposed by it not later than nine (9) months after the date of its initial meeting, or within such extended limit of time as may be authorized by resolution of the legislative body of the county; and

WHEREAS, the Anderson County Charter Commission respectfully requests the Anderson County Legislative Body to extend the time needed to fully evaluate all aspects of county government operations in order to complete a thorough and exhaustive examination of proposed charter provisions and legal construction requirements; and

WHEREAS, pursuant to *Tenn. Code Ann. § 5-1-208* the Charter Commission would request an extension until August 1, 2018 to complete its due diligence and review of all components of Anderson County Government to determine if a charter form of government is needed and in the best interests of Anderson County citizens.

NOW THEREFORE, BE IT RESOLVED by the Anderson County Legislative Body meeting in regular session this 19<sup>th</sup> day June, 2017 that the time needed to evaluate and review all aspects of County Government operations and to prepare and file any proposed charter shall be extended until August 1, 2018.

RESOLVED, DULY PASSED AND APPROVED this 19th day of June 2017.

  
Steven R. Emert, Chair, AC Comm.



\_\_\_\_\_  
Perry Frank, County Mayor

ATTEST:

  
V.L. Stonecipher, Chair, Charter Comm.

  
Jeff Cole, County Clerk

# Anderson County, Tennessee Board of Commissioners

## Public Records Policy

Pursuant to *Tenn. Code Ann. § 10-7-503(g)*, the following Public Records Policy for Anderson County is hereby adopted by the Anderson County Board of Commissioners to provide economical and efficient access to public records as provided under the Tennessee Public Records Act ("TPRA") codified at *Tenn. Code Ann. §§ 10-7-501, et seq.*

The TPRA provides that all state, county and municipal records shall, at all times during business hours be open for personal inspection by any citizen of this state, and those in charge of the records shall not refuse such right of inspection to any citizen, unless otherwise provided by state law. *See, Tenn. Code Ann. § 10-7-503(a) (2)(A)*. Accordingly, the public records of Anderson County are presumed to be open for inspection unless otherwise provided by law.

Personnel of Anderson County shall timely and efficiently provide access and assistance to persons requesting to view or receive copies of public records. No provisions of this Policy shall be used to hinder access to open public records. However, the integrity and organization of public records, as well as the efficient and safe operation of Anderson County, shall be protected as provided by current law. Concerns about this Policy should be addressed to the Public Records Request Coordinator for Anderson County or to the Tennessee Office of Open Records Counsel ("OORC").

This Policy is available for inspection and duplication in the Human Resources Office of Anderson County. This Policy shall be reviewed every two years by the Human Resources Advisory Committee and Records Commission for legal compliance and amended as needed.

This Policy shall be applied consistently throughout the various offices, departments, and/or divisions of Anderson County.

Offices that desire to adopt separate policies and not utilize the county general policy shall submit each policy to the Law Director for legal review and subsequently forward the policy to County Commission for approval. Once approved by the County Commission, a copy shall be delivered to the Public Records Request Coordinator. Henceforth, the coordinator shall immediately forward all requests for inspection and copies of public documents to the applicable office holder or department head for processing.

### I. Definitions:

- A. Records Custodian: The office, official or employee lawfully responsible for the direct custody and care of a public record. *See, Tenn. Code Ann. § 10-7-503(a)(1)(C)*. The records custodian is not necessarily the original preparer or receiver of the record, nor the Public Records Request Coordinator.
- B. Public Records: All documents, papers, letters, maps, books, photographs, microfilms, electronic data processing files and output, films, sound recordings, or other material,

regardless of physical form or characteristics, made or received pursuant to law or ordinance or in connection with the transaction of official business by any governmental agency, with the exception of those records made confidential by Tennessee law. *See Tenn. Code Ann. § 10-7-503(a)(1)(A)*.

- C. Public Records Request Coordinator: The individual, or individuals, designated in Section III, A.3 of this Policy who has, or have, the responsibility to ensure public record requests are routed to the appropriate records custodian and are fulfilled in accordance with the TPRA. *See, Tenn. Code Ann. § 10-7-503(a)(1)(B)*. The Public Records Request Coordinator may also be a records custodian. The Public Records Request Coordinator for Anderson County is the Director of Human Resources.
- D. Requestor: A person seeking access to a public record, whether it is for inspection or duplication.

## II. Requesting Access to Public Records

- A. Public record requests shall be made to the Public Records Request Coordinator ("PRRC") or his/her designee in order to ensure public record requests are routed to the appropriate records custodian and fulfilled in a timely manner. Notwithstanding any provision contained within this policy to the contrary, a records request may be submitted directly to the records custodian for the requested document, if known.
- B. Requests for inspection only cannot be required to be made in writing. The PRRC should request a mailing [or email] address from the requestor for providing any written communication required under the TPRA.
- C. Requests for inspection may be made orally or in writing using the Request Form and delivered to the Anderson County Office of Human Resources, 100 North Main Street, Room 102, Clinton, TN 37716; Phone – 865-259-2300; Fax – 865-457-6259; Email – [andersoncountyhr@andersontn.org](mailto:andersoncountyhr@andersontn.org).
- D. Requests for copies, or requests for inspection and copies, shall be made in writing using the attached Request Form and delivered to the PRRC at the Office of Human Resources, 100 North Main Street, Room 102, Clinton, TN 37716. A Requestor who knows the Records Custodian for the particular record may deliver the identified form to the specific Records Custodian, instead of the PRRC.
- E. Proof of Tennessee citizenship by presentation of a valid Tennessee driver's license (or alternative acceptable form of ID under Tennessee law such as state issued photo identification, military identification or handgun permit) is required as a condition to inspect or receive copies of public records.
- F. A copy of this policy shall be posted on the Anderson County Website at all times and made available for inspection and copies in the Human Resources Office. Those departments or offices adopting separate Public Records Policies shall post copies of the applicable policy within the department or office and the Anderson County Website.

### III. Responding to Public Records Requests

#### A. Public Record Request Coordinator or Records Custodian

1. The PRRC shall review public record requests and make an initial determination of the following:
  - a. If the requestor provided evidence of Tennessee citizenship;
  - b. If the records requested are described with sufficient specificity to identify them; and
  - c. If the Governmental Entity is the custodian of the records and the identity of the specific department or office.
2. The PRRC shall acknowledge receipt of the request and take any of the following appropriate action(s):
  - a. Advise the requestor of this Policy and the elections made regarding:
    - i. Proof of Tennessee citizenship;
    - ii. Form(s) required for copies;
    - iii. Fees (and labor threshold and waivers, if applicable); and
    - iv. Aggregation of multiple or frequent requests.
  - b. If appropriate, deny the request in writing, providing the appropriate ground such as one of the following:
    - i. The requestor is not, or has not presented evidence of being, a Tennessee citizen.
    - ii. The request lacks specificity. (Offer to assist in clarification)
    - iii. A legal exemption makes the record not subject to disclosure under the TPRA or other provisions of Tennessee law.
    - iv. The Governmental Entity is not the custodian of the requested records.
    - v. The records do not exist. Anderson County is not required under this policy to compile or create a document that does not exist. Requests governed by this policy are for records that have been previously made or compiled during the course or transaction of governmental business.
  - c. If appropriate, contact the requestor to see if the request can be narrowed or clarified.
  - d. Forward the records request to the appropriate records custodian for processing, or

forward the request to the department or office head that has elected to adopt their own Public Records Policy by the next business day.

- e. If requested records are in the custody of a different governmental entity, and the PRRC knows the correct governmental entity, advise the requestor of the correct governmental entity and PRRC for that entity if known.

3. The designated PRRC is:

- a. Name and title: Mr. Russell Bearden, Anderson County Director of Human Resources

- b. Contact information: Anderson County Courthouse, 100 North Main Street, Room 102, Clinton, TN 37716; Phone – 865-259-2300; Fax – 865-457-6259; Email – andersoncountyhr@andersontn.org.

4. If specific personal information is requested regarding an individual employee or group of employees, the PRRC and/or the Records Custodian shall notify the employee(s) prior to releasing the requested document. The PRRC(s), and individual departments or offices that have adopted different Public Records Policies, shall report to the governing authority on an annual basis about the Governmental Entity's compliance with the TPRA pursuant to this Policy and shall make recommendations, if any, for improvement or changes to this Policy.

B. Records Custodian

1. Upon receiving a public records request, a records custodian shall provide a response to the requestor or make the requested public records available within seven (7) business days in accordance with *Tenn. Code Ann. § 10-7-503*. If the records custodian is uncertain that an applicable exemption applies, the custodian may consult with the PRRC, counsel, or the OORC.
2. If not practical to promptly provide requested records because additional time is necessary to determine whether the requested records exist; are exempt, to search for, retrieve, or otherwise gain access to records; to determine whether the records are open; to redact records; or for other similar reasons, the records custodian shall, within seven (7) business days from the records custodian's receipt of the request, send the requestor a completed Public Records Request Response Form advising the requestor that additional time is needed to comply with the request. The records custodian shall promptly complete and provide the requested record when available.
3. If a records custodian denies a public record request, he or she shall deny the request in writing as provided in Section III.A.2.b using the Public Records Request Response Form.
4. If a records custodian reasonably determines production of records should be segmented because the records request is for a large volume of records, or additional time is necessary to prepare the records for access, the records custodian shall use the Public Records Request Response Form to notify the requestor that production of the records will be in segments

and that a records production schedule will be provided as expeditiously as practicable. If appropriate, the records custodian should contact the requestor to see if the request can be narrowed.

5. If a records custodian discovers records responsive to a records request were omitted, the records custodian should contact the requestor concerning the omission and produce the records as quickly as practicable.

C. Redaction

1. If a record contains confidential information or information that is not open for public inspection, the records custodian shall prepare a redacted copy prior to providing access. If questions arise concerning redaction, the records custodian should coordinate with the County Law Director. Records custodian and the PRRC may also consult with the OORC for specific advice on fulfilling any public records request.
2. Whenever a redacted record is provided, a records custodian should provide the requestor with the basis for redaction. The basis given for redaction shall be general in nature and not disclose confidential information.
3. Records contained in the Register of Deeds Office and court records retained by the Court Clerk or Clerk and Master shall be exempt from the provisions of this policy when the requestor is the owner or party to a transaction recorded in the Register of Deeds Office or a party to a court proceeding.

#### **IV. Inspection of Records**

- A. There shall be no charge for inspection of open public records provided the inspection process takes less than one hour. If governmental personnel are assigned to monitor or assist with inspection, the first hour will be free of charge. Any subsequent time will be charged to the requestor at the hourly rate of the employee assigned to monitor or assist with inspection.
- B. The location for inspection of records within the offices of Anderson County should be determined by either the PRRC or the records custodian.
- C. Under reasonable circumstances, the PRRC or a records custodian may require an appointment for inspection or may require inspection of records at an alternate location.

#### **V. Copies of Records**

- A. A records custodian shall promptly respond in writing within seven (7) days to a public record request for copies in the most economic and efficient manner practicable.
- B. Copies will be available for pickup at a location specified by the records custodian.
- C. Copies may be delivered by email if requestor agrees. Upon payment for postage, copies will be delivered to the requestor's home address, as indicated on document(s) proving Tennessee citizenship, by the United States Postal Service. Additional permitted means of delivery

are allowable provided payment for delivery services are made in advance by requestor.

- D. A requestor will not be allowed to make copies of records with personal equipment or have documents transferred to a personal storage device; however, a county employee may utilize a county-purchased storage device to fulfill a public records request provided the requestor reimburses the county for the storage device. In no case will privately owned storage devices be connected and utilized by the requestor to extract data from county owned IT components. Notwithstanding any provision contained within this policy, a requestor may utilize a personal camera or phone camera to photograph requested documents, however, reasonable charges will be assessed as outlined in Section IV, A.

## **VI. Fees and Charges and Procedures for Billing and Payment**

- A. Fees and charges for copies of public records should not be used to hinder access to public records; however, taxpayer monies used for equipment, supplies and personnel utilized to process public records requests are subject to reimbursement by the requesting party.
- B. Records custodians shall provide requestors with an itemized estimate of the charges on the form provided prior to producing copies of records and may require pre-payment of such charges before producing requested records.
- C. In hardship cases the duplication and processing fees may be waived with the approval of the department head or elected official provided a written request for a waiver is received from the requestor setting forth the reasons and facts supporting the hardship.
- D. Fees and charges for copies are as follows:
  - 1. \$0.15 per page for letter- and legal-size black and white copies.
  - 2. \$0.50 per page for letter- and legal-size color copies.
  - 3. Other storage devices such as memory sticks, disk, discs, tape(s), external hard drives and the like will be charged at the actual reimbursement rate plus personnel time above one hour utilized in processing the request.
  - 4. When time exceeds one hour the requestor will be charged for the reimbursement of personnel expense at the hourly wage rate for the employee(s) utilized.
  - 5. If an outside vendor is used, the actual costs assessed by the vendor.
- E. Copy rates may be increased and amended as authorized by Tennessee law.
- F. Payments are to be made in checks only payable to "Anderson County." All payments shall be receipted by the Finance Department with the exception of documents obtained through the Sheriff's Office or the respective court clerks.
- G. Payment in advance will be required when processing costs are estimated to exceed one hundred dollars \$100.00.

I. Aggregation of Frequent and Multiple Requests

1. Anderson County will not aggregate record requests in accordance with the Frequent and Multiple Request Policy promulgated by the OORC when more than (4) requests are received within a calendar month (either from a single individual or a group of individuals deemed working in concert).

VII. Retention

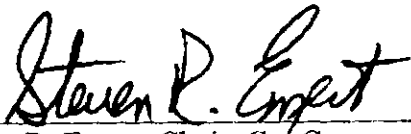
All public records requests, response forms and documents provided shall be retained by the departmental records custodian for a period of five (5) years and shall not be destroyed until after the retention period has expired.

VIII. Interpretation

- A. When questions arise concerning the interpretation of this policy employees should, and are strongly encouraged to contact the Office of Open Records Counsel or the County Law Director.

Tennessee Office of Open Records Counsel  
James K. Polk State Office Building  
505 Deaderick Street, Suite 1700  
Nashville, TN 37243-1402  
Phone: 866-831-3750  
Email: [Openrecords@cot.tn.gov](mailto:Openrecords@cot.tn.gov)

Approved this 19<sup>th</sup> day of June, 2017.

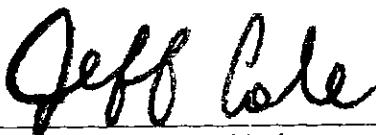


Steven R. Emert, Chair, Co. Comm.



Terry Frank, County Mayor

ATTEST:



Jeff Cole, County Clerk





**PUBLIC RECORDS REQUEST FORM**

**Anderson County, Tennessee**

\_\_\_\_\_  
[Date]

*The Tennessee Public Records Act (TPRA) grants Tennessee citizens the right to access open public records that exist at the time of the request. The TPRA does not require records custodians to compile information or create or recreate records that do not exist.*

**To:** Anderson County Public Records Coordinator

**From:** \_\_\_\_\_ [Insert Requestor's Name and Contact Information (include an address for any TPRA required written response)]

**Is the requestor a Tennessee citizen?**  Yes  No

**Request:**  Inspection (The TPRA does not permit fees or require a written request for inspection only<sup>1</sup>.)  
 Copy/Duplicate

If costs for copies are assessed, the requestor has a right to receive an estimate. Do you wish to waive your right to an estimate and agree to pay copying and duplication costs in an amount not to exceed \$ \_\_\_\_\_? If so, initial here: \_\_\_\_\_.

**Delivery preference:**  On-Site Pick-Up  USPS First-Class Mail  
 Electronic  Other: \_\_\_\_\_

**Records Requested:**

Provide a detailed description of the record(s) requested, including: (1) type of record; (2) timeframe or dates for the records sought; and (3) subject matter or key words related to the records. Under the TPRA, record requests must be sufficiently detailed to enable a governmental entity to identify the specific records sought. As such, your record request must provide enough detail to enable the records custodian responding to the request to identify the specific records you are seeking.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature of Requestor

\_\_\_\_\_  
Signature of Public Records Request Coordinator

\_\_\_\_\_  
Date Submitted

\_\_\_\_\_  
Date Received:

<sup>1</sup> Note, Tenn. Code Ann. § 10-7-504(a)(20)(C) permits charging for redaction of private records of a utility.

**PUBLIC RECORDS RESPONSE FORM**  
**Anderson County, Tennessee**

\_\_\_\_\_  
[Date]

\_\_\_\_\_  
[Requestor's Name and Contact Information]:

In response to your records request received on [Date Request Received], our office is taking the action(s)<sup>1</sup> indicated below:

The public record(s) responsive to your request will be made available for inspection: Location: \_\_\_\_\_ Date & Time: \_\_\_\_\_

Copies of public record(s) responsive to your request are:

Attached;

Available for pickup at the following location:

\_\_\_\_\_; or

Being delivered via:  USPS First-Class Mail  Electronically  Other: \_\_\_\_\_

Your request is denied on the following grounds:

Your request was not sufficiently detailed to enable identification of the specific requested record(s). You need to provide additional information to identify the requested record(s).

No such record(s) exists or this office does not maintain record(s) responsive to your request.

No proof of Tennessee citizenship was presented with your request. Your request will be reconsidered upon presentation of an adequate form of identification.

You are not a Tennessee citizen.

You have not paid the estimated copying/production fees.

The following state, federal, or other applicable law prohibits disclosure of the requested records:

\_\_\_\_\_

It is not practicable for the records you requested to be made promptly available for inspection and/or copying because:

It has not yet been determined that records responsive to your request exist; or

The office is still in the process of retrieving, reviewing, and/or redacting the requested records.

The time reasonably necessary to produce the record(s) or information and/or to make a determination of a proper response to your request is: \_\_\_\_\_

If you have any additional questions regarding your record request, please contact [Records Custodian or Public Records Request Coordinator].

Sincerely,

\_\_\_\_\_  
Public Records Request Coordinator/ Records Custodian

## MEMORANDUM OF UNDERSTANDING ANDERSON COUNTY SENIOR CENTER

This Memorandum of Understanding (MOU) is made this 19<sup>th</sup> day of June, 2017, and effective on the date signed below, by and between the Parties hereto: Anderson County Government (hereinafter "County"); Michael Farley (hereinafter "Farley"); and the Anderson County Office on Aging and Senior Center (hereinafter "Seniors").

### A. Purpose

To provide services, support, activities and programs to Anderson County Seniors and to set forth the rights and obligations of all parties to this MOU.

### B. Rights and Obligations of County

County agrees to the following:

- 1) Provide a Director of Senior Programs for the Office on Aging and Senior Center including salary and all employee benefits. This position will be under the direction and control of the County Mayor. The Director will be responsible for the administration of all senior programs, operation of the Senior Center and compliance with all approved county policies and procedures;
- 2) A building suitable for the administration of senior programs to be located in a portion of the existing building at 205 Main Street, Clinton, TN 37716;
- 3) Structural and HVAC repairs will be the responsibility of the County; however, minor building repairs, maintenance, painting, cleaning and renovations will be the responsibility of the Seniors;
- 4) County will provide to the Seniors the large event center room, kitchen area, a minimum of 420 square feet of office space in the portion of the building facing Main Street, and adequate storage and parking areas. The garage area will not be included;
- 5) Mandatory Finance and Purchasing administration including an annual fiscal audit of all Senior accounts;
- 6) Property loss and casualty insurance for building and contents will be obtained by County and effective July 3, 2017;

- 7) County will retain all rent proceeds beginning on July 1, 2017 from existing and future tenants generated from the portion of the building not occupied by the event center;
- 8) County will retain sole and exclusive use of the garage area of the building;
- 9) County may host conferences and events at the Senior Center free of charge provided the event or conference does not conflict with scheduled Senior activities;
- 10) County will provide an additional \$15,000 for purchase from Farley of audio-visual components, lighting, furniture, kitchen utensils, tableware, appliances, game tables and all decorations. These items will become the property of Anderson County Government;
- 11) County agrees not to name the senior center facility in memory of, or in honor of any one specific county commissioner or person unless approved by a two-thirds (2/3) vote of its membership.

**C. Rights and Obligations of Seniors**

Seniors will provide and receive the following:

- 1) Seniors will receive all rental receipts generated from the event center for use in promoting programs and activities. No funds generated from the property will be retained by any person with the exception of Section C, 10 and C, 12. All funds generated will be timely deposited (within forty-eight (48) hours excepting weekends) and receipted by the County Finance Department without delay. Seniors will maintain a separate accounting of all funds received from event center rentals and expenditures required for operational purposes. The accounting records of the Seniors shall be compared and audited to the records maintained by the Finance Department no less than one time each fiscal year;
- 2) Seniors will take over all scheduling and reservations for the event center on July 1, 2017 and will change all signage and website information to reflect the appropriate contacts for future bookings;
- 3) Seniors will be responsible for scheduling event center usage including preparing the event center and clean-up;
- 4) Event center will be released to the Seniors for scheduling and hosting events no later than July 31, 2017;

- 5) Seniors will be responsible for all basic utilities including: electric, gas, water, telephone, cable and internet service. Utilities shall be transferred to the Seniors on July 31, 2017 and Seniors are responsible for providing notice to the specific providers;
- 6) All daily cleaning and general maintenance will be the responsibility of the Seniors. At all times property, interior and exterior, will be maintained in a clean and safe condition free of hazards to the general public and seniors;
- 7) Cleaning supplies and paper products will be the responsibility of the Seniors;
- 8) At all times Seniors will comply with any and all directives mandated by ETHRA including timely submission of required forms and grant documents. Funds received from ETHRA will be maintained in a separate budget code from revenues received from the rental of the event center;
- 9) Seniors will comply with all policies and procedures adopted by the County Finance Department and will utilize only those official forms approved by the Finance and Purchasing Departments;
- 10) Seniors may, with specific approval by its board of directors, pay its director or other person or entity of the Board's choosing, the sum of ten percent (10%), but no more than one thousand dollars (\$1,000) per month, to perform the task of event center coordinator, manager and scheduling contact. All money paid to this person or entity shall be generated by event center proceeds exclusively and shall be reported to, and paid by the Finance Department;
- 11) Seniors may engage Michael Farley at any time needed to assist with set-up of various events hosted by seniors at the rate of \$250.00 per event payable only through revenue received from event center;
- 12) Seniors may contract with vendors, caterers, event coordinators, clean-up and maintenance personnel, and other related contractors by following the Purchasing and Finance Policies as approved by the Anderson County Board of Commissioners. All payments shall be generated exclusively from event center proceeds and shall be reported to, and paid by the Finance Department.

**D. Rights and Obligations of Farley**

Farley agrees to the following:

- 1) Farley shall sell to County all property associated with 205 Main Street, Clinton, TN. (also known as Map: 074J, Group F, Parcel 004.00) and including all real estate, hereditaments, appurtenances and improvements

attached thereto and contained thereon (subject to the provisions and limitations contained herein). Sale shall be subject to all terms embodied in the real estate sales contract between Farley and the County dated April 20, 2017;

- 2) Unless agreed to in advance and in writing the closing on the proposed senior building will be no later than July 3, 2017;
- 3) Farley shall also sell to the County for a sum of \$15,000 all audio-visual components, lighting, furniture (20 tables, 160 chairs, all couches), kitchen utensils and tableware (including 30 plus table cloths), appliances, game tables, television and all decorations;
- 4) Farley reserves the right to remove all metal shelving, storage cabinets, car lifts and outbuildings before September 1, 2017;
- 5) Starting on July 1, 2017 Farley will turn over all existing event center reservations to the Seniors;
- 6) Farley shall notify all existing tenants on or before July 1, 2017 to remit all lease payments going forward to:

Anderson County Finance Department  
Ms. Natalie Erb, Director  
100 North Main Street, Room 210  
Clinton, TN 37716

- 7) Farley shall be available to assist the Seniors, upon request, with various set-ups for different types of events and operational advice starting on July 1, 2017 for a sum of \$250.00 per event. Seniors must provide Farley with a minimum two week notice prior to the event when possible;
- 8) Farley agrees to have all personal property removed from the premises by September 1, 2017;
- 9) Farley shall not engage in the business of event hosting for five (5) years at any other large scale facility (over 50 guests) competing for the same type of events, and same, or past clientele within a twenty (20) mile radius of 205 Main Street, Clinton, TN;
- 10) Farley reserves the right to schedule future events with notice to the Seniors through December 31, 2017; however, Farley will not receive hosting fees, other than the \$250.00 set-up fee when requested for assistance by the

Seniors. Seniors will receive all monies generated from the event center rental beginning on July 1, 2017;

- 11) Starting on July 1, 2017 Farley will supply the Seniors with all names and contact information of previous clients, caterers, vendors and maintenance personnel previously serving or using the event center.

#### **E. General Provisions**

- 1) **Release.** The parties hereby agree to release and hold County harmless from and against any and all claims, lawsuits, or the like associated with County's performance of this agreement, or as it relates to the past, present, or future financial condition of the County or the performance of services under this Agreement;
- 2) **Default.** In the event of default by the by any of the parties hereto, the County may bring suit against the other parties to enforce the terms of this Agreement. In such event, the prevailing party shall be entitled to recover any remedies available at law and/or equity including reasonable attorney's fees and costs associated with the default;
- 3) **No Oral Modification.** No modification, amendment, supplement to or waiver of this Agreement or any of its provisions shall be binding upon the parties hereto unless made in writing and duly signed by all the parties;
- 4) **Waiver.** A failure of any party to exercise any right provided for herein, shall not be deemed to be a waiver of any right hereunder;
- 5) **Entire Agreement.** This Agreement sets forth the entire understanding of the parties as to the subject matter and may not be modified except in a writing executed by all parties;
- 6) **Severability.** In the event any one or more of the provisions of this Agreement is invalid or otherwise unenforceable, the enforceability of the remaining provisions shall be unimpaired;
- 7) **Cancellation.** In the event any party materially breaches, defaults or fails to perform hereunder, this Agreement may be cancelled by the other party with cause on thirty (30) days written notice to the other, if the event constituting the breach, default, or failure is not cured during that time;
- 8) **Exhibits.** Any Exhibits attached hereto or incorporated herein are made a part of this Agreement for all purposes. The expression "this Agreement" means the body of this Agreement and the Exhibits;

- 9) **Multiple Counterparts; Effectiveness.** This Agreement may be executed in multiple counterparts, each of which shall be deemed an original for all purposes and all of which shall be deemed, collectively, one Agreement. This Agreement shall become effective when executed and delivered by all the parties;
- 10) **Jurisdiction.** Each party hereby irrevocably consents to the jurisdiction of all state courts sitting in Tennessee or all federal courts sitting in Knoxville, Tennessee and agrees that venue for any legal action brought in connection with this Agreement shall lie exclusively in such courts;
- 11) **Binding Effect.** This Agreement shall be binding upon and inure to the benefit of the parties and upon their respective successors, heirs, or assigns;
- 12) **Choice of Law.** This Agreement shall be governed and construed in accordance with the laws of the State of Tennessee;
- 13) **Notice.** Any notice required or provided pursuant to this Agreement shall be in writing and sent or delivered to the parties;
- 14) **Titles and Subtitles.** Titles of paragraphs and subparagraphs are for convenient reference only and shall not have the effect of modifying, amending, or changing the express terms of this Agreement;
- 15) **Assignment.** This Agreement shall be assignable only upon the written consent of the non-assigning party. Consent to an assignment shall not be unreasonably withheld. In the event of assignment or succession, the terms and conditions of this Agreement shall be binding upon the parties and their successors, assigns, heirs, executors, and/or administrators;
- 16) **Further Documentation.** The parties agree for themselves and their successors and assigns to execute any and all instruments in writing which are or may become necessary or proper to carry out the purpose and intent of this Agreement;
- 17) **Reversion.** If Seniors fail to comply with the terms, provisions, policies and procedures contained or referenced herein the building usage, real estate and contents will revert to County upon approval by the Anderson County Board of Commissioners;
- 18) **Amendments.** Any future amendments to this MOU must be agreed to in writing by the parties affected and approved by the Anderson County Board of Commissioners.



By affixing their signature below the parties hereto acknowledge they have read this agreement, they have authority to execute and accept the terms embodied herein.

\*\*\*\*\*

**For County:**

\_\_\_\_\_  
Steven R. Emert, Chair, County Comm.

\_\_\_\_\_  
Terry Frank, County Mayor

Date Signed: \_\_\_\_\_

Date Signed: \_\_\_\_\_

\*\*\*\*\*

**For Seniors:**

\_\_\_\_\_  
Barbara Love, President

\_\_\_\_\_  
Cherie Phillips, Director

Date Signed: \_\_\_\_\_

Date Signed: \_\_\_\_\_

\*\*\*\*\*

**For Michael Farley:**

\_\_\_\_\_  
Michael Farley

Date Signed: \_\_\_\_\_