

**ANDERSON COUNTY  
REGULAR SESSION  
COUNTY COMMISSION  
FEBRUARY 19, 2019**

BE IT RESOLVED THAT THE ANDERSON COUNTY BOARD OF COMMISSION MET IN REGULAR SESSION ON FEBRUARY 19, 2019 WITH THE FOLLOWING COMMISSIONERS PRESENT: CHUCK FRITTS, TRACY WANDELL, ROBERT JAMESON, DENVER WADDELL, JOSH ANDERSON, SHAIN VOWELL, TIM ISBEL, ROBERT MCKAMEY, JERRY WHITE, CATHERINE DENENBERG, JERRY CREASEY, THERESA SCOTT, PHIL YAGER AND SMALLRIDGE. ABSENT: RICK MEREDITH.

Prayer was led by Dr. Tim Parrott School Director.

Pledge of Allegiance was led by Commissioner Anderson.

1. Commissioner Yager made a motion to approve the Consent Agenda. Seconded by Commissioner Scott. Motion carried by voice vote.

- January 22, 2019 County Commission Minutes
- Notaries and Notary Bonds
- Courtesy Resolutions/Proclamations(Exhibit A)
  - Resolution honoring Jo Ann Garrett
  - Resolution in support for Senate Bill 0883 and House Bill 1377 "Doctor of Medical Science Act"
  - Resolution in support of Senate Bill 1395 that would help Volunteer Fire Departments
- Waste Management Funds Requests
  - North Clinton Elementary School is requesting \$548.90 for class books
- Committee Reports
  - AC Employee Insurance BOT Minutes (1-29-19, 2-5-19)
  - Records Commission Minutes (1-30-2019)
  - Anderson County Library Board Minutes (1-17-19)

Notaries

Red Burriss

Amelia J Corcoran

Tonya Ertel

David Glandon

Trinity Grace Grahl

Emily Hope Heath

Mary Jeane K Hope

Sherrie Hrachovina

Shaina Hugues

Pamela H Jones

Jessica R Jones

Travis Keller

Derrick Alan Laws

April Beason McGuire

Rhonda Lynn Milen

Joy A Miller

Andrea Beth Morgan Hancock

Donna Mims Mosby

John C Nikitas

Paulette Queener

Barbara R Schultz

John Curtis Seiber II

Nephi Shafer

Linda Jean Smith

Amanda Zetans

**Notary Bonds**

**State Farm**

Joanne Stracener

Joe R Judkins

Kimberly Williams

Christa L Coday

Jessica Gay

Kimberly Hayes

Tanya Rosenberry

Monica Pennington

Leon Baker

**Nationwide**

Michaela Lynn Sharp

**Western Surety Co**

Ashley E Kistler

Shanna L Cook

Diane M Johnson

**Old Republic Surety Co**

Carol A Evans

**SBCA**

Michelle Dawn Kennedy

**Tokio Marine HCC**

Wanda Marsh

**CBIC**

Robin Brown

2. Commissioner White made a motion to approve the Regular Agenda. Seconded by Commissioner Scott.

Commissioner McKamey made a motion to move the TIF approval under New Business up to Item 4b. Seconded by Commissioner Fritts. Motion carried by voice vote.

Commissioner White made a motion to approve Regular Agenda as amended. Seconded by Commissioner Denenberg. Motion carried by voice vote.

3. Commissioner Smallridge made a motion to approve resolution 19-02-730 a posthumous honoring Jo Ann Garrett. Seconded by Commissioner Creasey. Motion carried by voice vote.

4. Commissioner Creasey made a motion to approve resolution 19-02-733 supporting Senate Bill 0884/House Bill 1377 creating a new professional license for "Doctoral Clinician". Seconded by Commissioner Denenberg. Motion carried by voice vote.

5. Commissioner Scott made a motion to approve resolution 19-02-732 in support of Senate Bill 1395 House Bill 0518 providing financial grant assistance for equipment and training to local volunteer fire departments. Seconded by Commissioner White. Motion carried by voice vote.

**New Business**

6. Commissioner McKamey made a motion to approve a TIF for Project Victor the VRL Hotels 5, LLC (Marriott) as presented. Seconded by Commissioner Mead. Voting aye: Fritts, Scott, McKamey, Vowell, Wandell, Denenberg, Mead, White, Yager, Smallridge, Jameson, Creasey, Anderson and Isbel. Voting no: Waddell. Absent: Meredith. Motion passed.

7. Commissioner Scott made a motion that the Law Director draw up a Private Act that 100 percent up the Hotel/Motel Tax dollars go to the General Fund instead of Tourism and Chamber for the duration of the TIF for Project Victor. Seconded by Commissioner Denenberg. Motion carried by voice vote.

8. Commissioner McKamey made a motion to send this matter to the Legislative Committee and for them to work with the Law Director to do a Private Act so that this could be ready before the next County Commission meeting so that it can be voted on. Seconded by Commissioner Mead. Motion carried by voice vote.

**Purchasing**

9. Commissioner Mead made a motion to approve the following contract. Seconded by Commissioner Scott. Motion carried by voice vote.

- ThermoFisher, Crime Task Force-Purchase of drug testing kits and purchase of a two-year warranty on testing kits.

10. Commissioner Fritts made a motion that the following contracts be approved after the Law Directors approval on all. Seconded by Commissioner McKamey. Motion carried by voice vote.

- Blue Water Industries,LLC, Highway Department, Contract Amendment One-Forty-one month contract amendment to reflect name change of contractor.
- Canon Solutions America, Inc, Clinton Public Library, Lease Contract-Five year lease of canon copy machine.
- CareHere Management, PLLC, Human Resources-Three year contract for on-site clinic providing medical services for Anderson County employees.
- Tennessee School Boards Association (TSBA), Board of Education-Three year contract to assist School District to maintain its District Policy manual to current conditions.

**Budget**

11. Commissioner Fritts made a motion to approve the following school appropriations. Seconded by Commissioner McKamey. Voting aye: Fritts, Wandell, Jameson, Waddell, Anderson, Vowell, Isbel, McKamey, White, Denenberg, Mead, Creasey, Scott, Yager and Smallridge. Voting no: none. Absent: Meredith. Motion passed.

**Increase Expenditure Codes:**

141-71200-163	Assistants	\$125,000.00
141-72220-124	Psychology Personnel	36,000.00
141-72220-171	Speech Pathologist	7,700.00
141-72220-189	Other Salaries & Wages	34,000.00
141-72220-201	Social Security	3,170.00
141-72220-212	Medicare	<u>1,000.00</u>
	<b>Total Increased Expenditures:</b>	<b>\$206,870.00</b>

**Decrease Expenditure Codes:**

141-71200-116	Teachers	\$41,870.00
141-71200-399	Other Contracted	90,000.00
141-72220-399	Other Contracted	<u>75,000.00</u>
	Total Decreased Expenditures:	\$206,870.00

**Increase Expenditure Code:**

141-72710-315	Transportation – Contracts with Vehicle Owners	\$40,000.00
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**Decrease Expenditure Code:**

141-72310-513	Board of Education – Workers Comp Insurance	\$40,000.00
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**Increase Revenue Code:**

141-43551-SEFFS	Restricted for Education – Special Education Fees for Service	\$40,000.00
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**Increase Reserve Codes:**

141-72220-399-SEFFS	Other Contracted Services	\$40,000.00
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12. Commissioner Fritts made a motion to approve the following non-school appropriations. Seconded by Commissioner McKamey. Voting aye: Fritts, Wandell, Jameson, Waddell, Anderson, Vowell, Isbel, McKamey, White, Denenberg, Mead, Creasey, Scott, Yager and Smallridge. Voting no: none. Absent: Meredith. Motion passed.

**Increase Revenue Code:**

101-49700	Insurance Recovery	\$6,251.89
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**Increase Expenditure Code:**

101-54110-338	Sheriff – Vehicle Maintenance & Repair	\$6,251.89
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**Increase Revenue Code:**

101-47590-9007	THSO Grant	\$22,000.00
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**Increase Expenditure Codes:**

101-54110-187-9007	Overtime – THSO Grant	\$17,292.00
101-54110-201-9007	Social Security – THSO Grant	1,072.00

101-54110-204-9007	State Retirement – THSO Grant	1,268.00
101-54110-209-9007	Disability Insurance – THSO Grant	117.00
101-54110-212-9007	Medicare – THSO Grant	251.00
101-54110-716-9007	Law Enforcement Equipment - THSO Grant	<u>2,000.00</u> \$22,000.00

Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$5,208.41
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**(amendment will be from 101-34525-9000 Restricted for Public Safety – Homeland Security Grant Reserve Fund and a JE will replenish the reserve for 39000)**

Increase Expenditure Code:

101-54410-499-1112	Civil Defense – Other Charges – HSG	\$5,208.41
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Increase Revenue Code:

101-49700	Insurance Recovery	\$2,618.66
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Increase Expenditure Code:

101-51730-335	Building Repairs & Maintenance	\$2,618.66
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Increase Expenditure Codes:

101-51240-434	Natural Gas	\$396.73
101-51240-452	Utilities	3,085.98
101-51240-454	Water & Sewer	<u>1,012.72</u>
	Total Increased Expenditures:	\$4,495.43

Increase Revenue Code:

101-43340-1200	Recreation Fees – Winter Storage	\$4,495.43
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Increase Expenditure Code:

101-51240-351	Rentals	\$300.00
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Increase Revenue Code:

101-43340-1200	Recreation Fees – Winter Storage	\$300.00
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Increase Expenditure Code:

101-53100-709	Clerk & Master – Data Processing Equipment	\$6,213.71
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Decrease Reserve Code:

101-39000	Unassigned Fund Balance	\$6,213.71
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**(amendment will be from 101-34520-7000 Restricted Clerk & Master Data Processing Reserve Fund and a JE will replenish the reserve for 39000)**

Decrease Reserve Code:

115-34535-2001	Library Reserve – Clinton	\$13,223.68
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Increase Expenditure Codes:

115-56500-709-2001	Technology	\$9,323.68
115-56500-335-2000	Building Maintenance	<u>3,900.00</u>
	Total Increased Expenditures:	\$13,223.68

Increase Revenue Code:

115-44570-1001	Contributions & Gifts	\$600.00
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Increase Expenditure Code:

115-56500-499-1000	Other Supplies & Materials	\$600.00
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Decrease Reserve Code:

115-34535-3001	Local Committed Funds	\$1,000.00
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Increase Expenditure Code:

115-56500-499-3001	Other Supplies & Materials	\$1,000.00
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Decrease Reserve Code:

127-39900	Unrestricted Reserves	\$12,010.00
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Increase Expenditure Codes:

127-56900-189-9500	Other Salaries & Wages	\$5,000.00
127-56900-169-9500	Part-Time Help	6,000.00
127-56900-201-9500	Social Security	700.00
127-56900-210-9500	Unemployment	140.00

127-56900-212-9500	Employer Medicare	<u>170.00</u>
	Total Increased Expenditures:	\$12,010.00

Increase Expenditure Code:

131-99100-590	Transfer to Other Funds	\$500.00
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Decrease Expenditure Code:

131-68000-713	Capital Outlay – Highway Construction	\$500.00
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Increase Revenue Code:

101-49800	Transfer In	\$500.00
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Increase Expenditure Code:

101-54410-338	Sheriff – Vehicle Maintenance & Repair	\$500.00
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13. Commissioner Scott made a motion to approve the following non-school transfers. Seconded by Commissioner Denenberg. Voting aye: Fritts, Wandell, Jameson, Waddell, Anderson, Vowell, Isbel, McKamey, White, Denenberg, Mead, Creasey, Scott, Yager and Smallridge. Voting no: none. Absent: Meredith. Motion passed.

Decrease Expenditure Codes:

101-54210-711	Jail – Furniture & Fixtures	\$5,000.00
101-54210-441	Jail – Prisoner Clothing	10,000.00
101-54210-422	Jail – Food Supplies	5,000.00
101-54210-349	Jail – Printing, Stationary, Forms	800.00
101-54210-351	Jail – Rentals	1,000.00
101-54210-356	Jail – Tuition	1,000.00
101-54490-349	Dispatch – Printing, Stationary, Forms	500.00
101-54490-499	Dispatch – Other Supplies and Materials	1,300.00
101-54230-399	Corrections – Other Contracted Services	4,022.00
101-54230-499	Corrections - Other Supplies and Materials	<u>6,000.00</u>
	Total Decreased Expenditures:	\$34,622.00

Increase Expenditure Code:

101-54210-399	Jail – Other Contracted Services	\$34,622.00
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Increase Expenditure Code:

101-51500-189	Voting Machine Technicians	\$210.00
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**Decrease Expenditure Codes:**

101-51500-193	Election Workers	\$145.00
101-51500-192	Election Commission	<u>65.00</u>
	Total Decreased Expenditures:	\$210.00

14. Commissioner Fritts made a motion to approve the following general fund unassigned fund balance. Seconded by Commissioner McKamey. Voting aye: Fritts, Wandell, Jameson, Waddell, Anderson, Vowell, Isbel, McKamey, White, Denenberg, Mead, Creasey, Scott, Yager and Smallridge. Voting no: none. Absent: Meredith. Motion passed.

**Increase Expenditure Code:**

101-51310-317	Data Processing Services	\$9,470.49
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**Decrease Expenditure Codes:**

101-51310-355	Travel	\$600.00
101-51310-524	Staff Development	1,000.00

**Decrease Reserve Code:**

101-39000	Unassigned Fund Balance	<u>7,870.49</u>
	Total Decrease:	\$9,470.49

**Increase Expenditure Codes:**

101-52600-121	Data Processing – Personnel	\$11,700.00
101-52600-201	Data Processing – Social Security	725.00
101-52600-204	Data Processing – Retirement	855.00
101-52600-206	Data Processing – Life Insurance	\$19.00
101-52600-207	Data Processing – Medical Insurance	6,550.00
101-52600-208	Data Processing – Dental Insurance	246.00
101-52600-209	Data Processing – S/T Disability	80.00
101-52600-210	Data Processing – Unemployment	30.00
101-52600-212	Data Processing – Medicare	<u>170.00</u>
	Total Increased Expenditures:	\$20,375.00

**Decrease Reserve Code:**

101-39000	Unassigned Fund Balance	\$20,375.00
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**Increase Expenditure Code:**

101-52600-399	Information Technology - Other Contracted Services	\$5,000.00
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**Decrease Reserve Code:**

101-39000	Unassigned Fund Balance	\$5,000.00
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**Director of Schools**

15. Commissioner Smallridge made a motion to send to the Legislative Committee for them to do a resolution for the schools against vouchers. Seconded by Commissioner Denenberg. Motion carried by voice vote.

**Mayor**

16. Commissioner McKamey made a motion to approve a Memorandum of Understanding between Anderson County and the 7<sup>th</sup> Judicial District Attorney General's Office for the purpose of applying for and administering a grant through the Office of Criminal Justice Programs for a Domestic Violence Coordinator and a Memorandum of Understanding between Anderson County and the 7<sup>th</sup> Judicial District Attorney General's Office for the purpose of applying for and administering a grant through the Office of Criminal Justice Programs for a Victim/Witness Coordinator.(Exhibit B) Seconded by Commissioner Vowell. Motion carried by voice vote.

17. Commissioner McKamey made a motion to authorize the Mayor to start working on putting together a Complete Count Committee for the 2020 Census. Seconded by Commissioner Isbel. Motion carried by voice vote.

**Law Director**

No action taken at this time.

**Departments**

**Property Assessor**

18. Commissioner McKamey made a motion to refer to Operations Committee the Property Assessors need for more space. Seconded by Commissioner Scott. Motion carried by voice vote.

**HR Department**

19. Commissioner Fritts made a motion to approve the blood-borne exposure control plan required by TOSHA. Seconded by Commissioner Denenberg. Motion carried by voice vote.

**IT**

No action at this time.

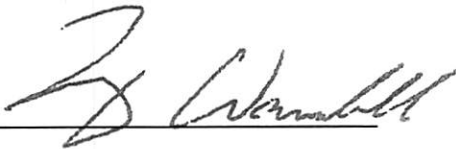
Old Business

No action at this time.

New Business

20. Commissioner Fritts made a motion to send the TVA Bull Run issue to the Intergovernmental Committee for discussion. Seconded by Commissioner Denenberg. Motion carried by voice vote.

Meeting adjourned.



Tracy Wandell, Chairman

County Commission



Jeff Cole

County Clerk



**EXHIBIT PAGE**

**FEBRUARY 22, 2019**

**EXHIBIT A: POSTHUMOUS HONORING JO ANN GARRETT, RESOLUTION IN SUPPORT OF SENATE BILL 1395 AND HOUSE BILL 0518 PROVIDING FINANCIAL GRANT ASSISTANCE FOR EQUIPMENT AND TRAINING TO LOCAL VOLUNTEER FIRE DEPARTMENTS, RESOLUTION SUPPORTING SENATE BILL 0884/ HOUSE BILL 1377 CREATING A NEW PROFESSIONAL LICENSE FOR "DOCTORAL CLINICIAN".**

**EXHIBIT B: MEMORANDUM OF UNDERSTANDING FOR DISTRICT ATTORNEYS OFFICE FOR A DOMESTIC VIOLENCE COORDINATOR AND A VICTIM/WITNESS COORDINATOR**

**\*ALL ORIGINAL CERTIFIED COPIES OF DOCUMENTS ARE FILED IN THE COUNTY CLERKS CLINTON LOCATION LOCATED IN COURTHOUSE ROOM 111.**

**Anderson County, Tennessee**  
**Board of Commissioners**

**RESOLUTION NO. 19-02-730**

**POSTHUMOUS RESOLUTION HONORING JO ANN GARRETT**

**WHEREAS**, on October 30, 2018 our county lost a great community leader, political activist, caring philanthropist, and above all, our dear friend, Jo Ann Garrett; and

**WHEREAS**, Jo Ann passed after a long and courageous battle with cancer but her legacy in this community will never be forgotten. She will forever be remembered as one of our most beloved community leaders and dedicated county officials. She was the consummate professional leading numerous community and political action groups for over four decades; and

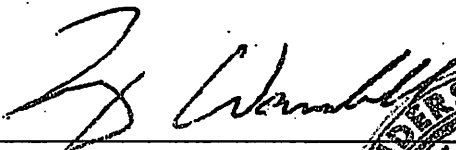
**WHEREAS**, her volunteer efforts in our community touched the lives of thousands of our citizens. The volunteer organizations she served included: the Inter-faith Council, Oak Ridge School Board, Girl Scouts of America, Junior Playhouse of Oak Ridge, Methodist Medical Center Foundation, Chamber of Commerce, Unitarian Church Board of Directors, Oak Ridge Breakfast Rotary, Oak Ridge Civic Music Association and her true passion, the Anderson County League of Women Voters; and


**WHEREAS**, she maintained active roles in various political groups and offices including serving as administrative assistant to Congresswoman Marilyn Lloyd. She was a dedicated member and leader of the Anderson County Democratic Women's Club where she held numerous offices and chaired several committees. She was active in the Anderson County Democratic Party Executive Committee including many years as the party's newsletter editor. Jo Ann played key roles in many important campaigns including: Supreme Court Chief Justice, Riley Anderson; State Representative, Gene Caldwell; Congresswoman, Marilynn Lloyd; and four term Assessor of Property, Vernon Long; and

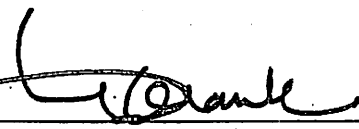
**WHEREAS**, most notably Jo Ann was a devoted public servant, graciously serving as the Anderson County Administrator of Elections from 2000 until her retirement in 2007.

**NOW THEREFORE, BE IT RESOLVED** by the Anderson County Board of Commissioners meeting in regular session this 19<sup>th</sup> day of February 2019 that we honor the life and career of our colleague, Jo Ann Garrett, for her devotion and dedication to our great county and her constant desire to make Anderson County a better place to live, work and raise a family. Her efforts will never be forgotten in Anderson County and especially in the halls of the Anderson County Courthouse. Rest in peace our dear friend and may you, and your family always know how grateful we are for your service to Anderson County.

**RESOLVED, DULY PASSED AND EFFECTIVE** this 19<sup>th</sup> day of February 2019.

  
Tracy Wandell, Chair, AC Commission



  
Terry Frank, County Mayor

ATTEST:

  
Jeff Cole, County Clerk

# Anderson County, Tennessee Board of Commissioners

## RESOLUTION NO. 19-02-732

### RESOLUTION IN SUPPORT OF SENATE BILL 1395 AND HOUSE BILL 0518 PROVIDING FINANCIAL GRANT ASSISTANCE FOR EQUIPMENT AND TRAINING TO LOCAL VOLUNTEER FIRE DEPARTMENTS.

**WHEREAS**, local volunteer fire departments continuously struggle to financially support operations activities, training and equipment needed to provide adequate community fire protection services; and

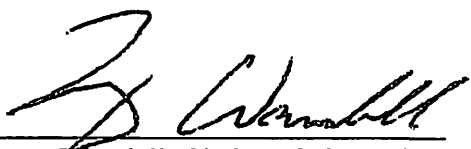
**WHEREAS**, Senate Bill 1395/ House Bill 0518 seeks to provide annual grants for the purchase of firefighting equipment and training; and

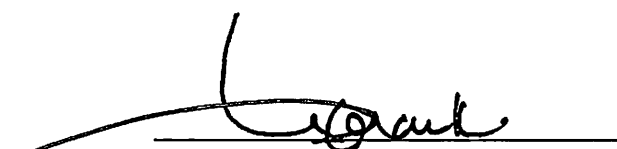
**WHEREAS**, the Anderson County Board Commissioners strongly supports this needed legislation and encourages the General Assembly to enact this legislation for the public welfare of the citizens we serve.

**NOW THEREFORE, BE IT RESOLVED** by the Anderson County Board of Commissioners meeting in regular session this 19<sup>th</sup> day of February 2019 that we strongly support and encourage the Tennessee General Assembly to pass this legislation providing much needed financial support to local volunteer fire departments.

**BE IT FURTHER RESOLVED**, that the Anderson County Clerk is hereby authorized and directed to send a copy of this Resolution to our representatives in both the Tennessee House and Senate.

**RESOLVED, DULY PASSED AND EFFECTIVE** this 19<sup>th</sup> day of February 2019 the public welfare requiring same.

  
Tracy Wandell, Chair, AC Commission

  
Terry Frank, County Mayor



ATTEST:

  
Jeff Cole, County Clerk

**Anderson County, Tennessee  
Board of Commissioners**

**RESOLUTION NO. 19-02-733**

**RESOLUTION SUPPORTING SENATE BILL 0884/ HOUSE BILL 1377 CREATING A NEW  
PROFESSIONAL LICENSE FOR "DOCTORAL CLINICIAN."**

Whereas new legislation has been filed in TN state that would serve to create a new profession of a Doctoral clinician;

Whereas, this Doctoral clinician will have proven medical competence for autonomous practice or team based care in certain areas of medicine especially in rural or underserved areas;

Whereas, there is a proven shortage of primary care providers in the US;

Whereas, the cap placed on Residency programs across the US limits the ability to produce more MD and DO clinicians to fill this gap;

Whereas, many rural areas in the state of TN and especially Anderson County are losing access to care in rural communities due to struggling hospitals and the difficulty of recruiting MD and DO clinicians;

Whereas, Senator Frank S Nicely has sponsored SB 0884 and Representative Jerry Sexton has introduced HB 1377 to enact the "Doctor of Medical Science Act" that amends TCA 63 from "Physician can only practice medicine" to "Physician or Doctor of Medical Science can practice medicine;"

Whereas, this bill also allows the establishment of the Doctor of Medical Science Board that will oversee the clinical training and scope of practice of this new clinician;

Whereas, Doctor of Medical Science have been previously trained as worked in primary care as Physician Assistants and have completed additional Doctorate level coursework taught by Physicians;

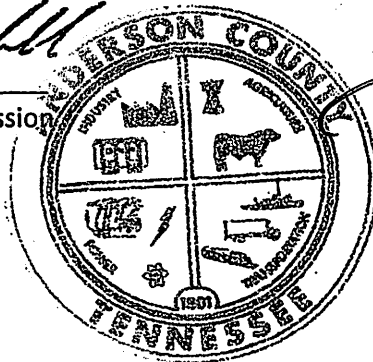
Whereas, our rural areas would benefit greatly and are in need of additional Doctoral clinicians;

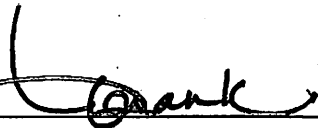
Whereas, these clinicians would provide excellent medical care to underserved and at-risk populations;

Now therefore be it resolved that Anderson County Mayor and County Commission expresses its support for Senate Bill 0884 and House Bill 1377.

Resolved, Duly Passed and Effective this 19<sup>th</sup> day of February 2019.

  
Tracy Wandell, Chair, AC Commission



  
Terry Frank, County Mayor

ATTEST:

  
Jeff Cole, County Clerk

**Office of the District Attorney General, 7th Judicial District and  
Anderson County Government Domestic Violence Coordinator  
Memorandum of Understanding (MOU)**

**Introduction:** This Memorandum of Understanding (MOU) is made and entered into this 21<sup>st</sup> day of February, 2019, by and between Anderson County Government and the 7<sup>th</sup> Judicial District Attorney General's Office (herein after referred to as 'The Parties').

**Purpose:** In order to better serve victims of crime, and to administer justice, the Parties wish to work together and jointly apply for Domestic Violence Victim Coordinator Grant funds through VOCA, the State of Tennessee, and the Office of Criminal Justice Programs. It is anticipated that the Victim Coordinator will be able to directly assist the victims of domestic assault, sexual assault, stalking, and related domestic violence cases by being trained in this specialized area as well as having a thorough knowledge of the community resources available to assist these victims.

**Mission and Goals:**

- The Victim Coordinator will encourage and engage victims in the court process with the intended result of safely increasing victim participation in the criminal justice process while providing links to community resources to aid the victim in recovery.
- The Victim Coordinator will also ensure that victims are free from intimidation in court by working to establish and maintain safe entry and exits, as well as safe waiting spaces.
- The Victim Coordinator will also provide assistance to victims during Prosecution and Law Enforcement interviews through accompaniment and advocacy, notification of case status, including court proceedings and case dispositions, and assist with restitution efforts.

**Obligations:** The Parties agree to the following:

- A. The Anderson County government will be the fiscal agent for administering grant funds.
- B. The County Commission will approve of the Memorandum of Understanding.
- C. The Office of the District Attorney General for the 7th Judicial District will be responsible for the hiring, supervision and termination of the Victim Coordinator.
- D. The Office of the District Attorney will determine the qualifications of the Victim Coordinator and ensure the proper training in domestic violence and elder abuse.
- E. The Office of the District Attorney General for the 7th Judicial District will provide office space to the Victim Coordinator.



- F. The Grant funds will cover the Victim Coordinator salary, benefits, and start up properties such as office supplies and office electronics.
- G. The Office of the District Attorney General for the 7th Judicial District and its agents will be responsible for all data collection, and for all programmatic and fiscal reporting to the Office of Criminal Justice Programs as required by the terms of the Victim Coordinator grant.
- H. If the position funding is terminated, the office property, such as computers and printer, will revert to the State of Tennessee.
- I. For the purposes of the grant, the Victim Coordinator shall be classified as an employee of Anderson County Government. (Governmental agency)


**Terms of the Memorandum of Understanding:**

**Duration of the Agreement:** The MOU shall be effective immediately upon execution and shall continue for a period of 36 months, ~~automatically renewing~~ for successive one (1) year periods unless either party gives thirty (30) days written notice that it does not wish to renew their participation in the MOU. *no auto renewal 1978*  
 Should funding through VOCA and OCJP continue, this MOU will remain in effect and reviewed yearly unless written notice of cessation is given. Should the grant funding cease, Anderson County Government and the Office of the District Attorney General for the 7<sup>th</sup> Judicial District will determine whether to continue the program.


**Termination of the Agreement:** The Parties may jointly terminate this MOU by unanimous action at any time. Any party shall have the authority to terminate its participation for its convenience upon thirty (30) days written notice to the other party.

**Entire MOU:** This MOU embodies the entire agreement of The Parties with respect to the Consortium.

The following signatures represent the agreement of The Parties to the conditions of this Memorandum of Understanding.

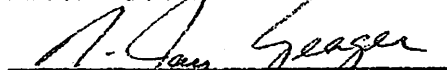
  
 \_\_\_\_\_  
 Honorable Terry Frank, Anderson County Mayor

2/21/19  
 Date

  
 \_\_\_\_\_  
 Honorable Dave Clark  
 District Attorney General, 7<sup>th</sup> Judicial District

2/21/19  
 Date

APPROVED AS TO LEGAL FORM

  
 \_\_\_\_\_  
 N. Jay Yeager  
 Anderson County Law Director

**Office of the District Attorney General, 7th Judicial District and  
Anderson County Government Victim/Witness Coordinator  
Memorandum of Understanding (MOU)**

**Introduction:** This Memorandum of Understanding (MOU) is made and entered into this 21<sup>st</sup> day of February, 2019, by and between Anderson County Government and the 7<sup>th</sup> Judicial District Attorney General's Office (herein after referred to as 'The Parties').

**Purpose:** In order to better serve victims of crime, and to administer justice, the Parties wish to work together and jointly apply for Victim Coordinator Grant funds through VOCA, the State of Tennessee, and the Office of Criminal Justice Programs. It is anticipated that the Victim Coordinator will be able to directly assist the victims of all serious crimes, by being trained in this specialized area as well as having a thorough knowledge of the community resources available to assist these victims.

**Mission and Goals:**

- The Victim Coordinator will encourage and engage victims in the court process with the intended result of safely increasing victim participation in the criminal justice process while providing links to community resources to aid the victim in recovery.
- The Victim Coordinator will also ensure that victims are free from intimidation in court by working to establish and maintain safe entry and exits, as well as safe waiting spaces.
- The Victim Coordinator will also provide assistance to victims during Prosecution and Law Enforcement interviews through accompaniment and advocacy, notification of case status, including court proceedings and case dispositions, and assist with restitution efforts.

**Obligations:** The Parties agree to the following:

- A. The Anderson County government will be the fiscal agent for administering grant funds.
- B. The County Commission will approve of the Memorandum of Understanding.
- C. The Office of the District Attorney General for the 7th Judicial District will be responsible for the hiring, supervision and termination of the Victim Coordinator.
- D. The Office of the District Attorney will determine the qualifications of the Victim Coordinator and ensure the proper training in domestic violence and elder abuse.
- E. The Office of the District Attorney General for the 7th Judicial District will provide office space to the Victim Coordinator.
- F. The Grant funds will cover the Victim Coordinator salary, benefits, and start up properties such as office supplies and office electronics.

- G. The Office of the District Attorney General for the 7th Judicial District and its agents will be responsible for all data collection, and for all programmatic and fiscal reporting to the Office of Criminal Justice Programs as required by the terms of the Victim Coordinator grant.
- H. If the position funding is terminated, the office property, such as computers and printer, will revert to the State of Tennessee.
- I. For the purposes of the grant, the Victim Coordinator shall be classified as an employee of Anderson County Government. (Governmental agency)


**Terms of the Memorandum of Understanding:**

**Duration of the Agreement:** The MOU shall be effective immediately upon execution and shall continue for a period of 36 months, ~~automatically renewing~~ *no auto renewal right* for successive one (1) year periods unless either party gives thirty (30) days written notice that it does not wish to renew their participation in the MOU. Should funding through VOCA and OCJP continue, this MOU will remain in effect and reviewed yearly unless written notice of cessation is given. Should the grant funding cease, Anderson County Government and the Office of the District Attorney General for the 7<sup>th</sup> Judicial District will determine whether to continue the program.

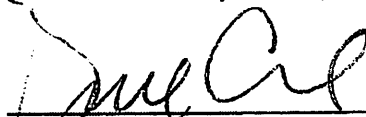
**Termination of the Agreement:** The Parties may jointly terminate this MOU by unanimous action at any time. Any party shall have the authority to terminate its participation for its convenience upon thirty (30) days written notice to the other party.

**Entire MOU:** This MOU embodies the entire agreement of The Parties with respect to the Consortium.

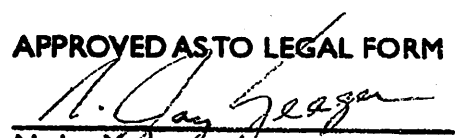
The following signatures represent the agreement of The Parties to the conditions of this Memorandum of Understanding.

  
 \_\_\_\_\_  
 Honorable Terry Frank, Anderson County Mayor

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 Honorable Dave Clark  
 District Attorney General, 7<sup>th</sup> Judicial District

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